



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: **12/11/2023**

To: Elected Official, Department head, or Accounting Staff of **Juvenile Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2023-00003032

Marilyn Satterfield \$127.73

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: No original signature on the voucher cover or invoice.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

**AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D**

Geauga County, Chardon, Ohio January 3, 2023
 I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of
\$5,000.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

**CHARLES E. WALDER
 GEAUGA COUNTY AUDITOR**

by _____, Deputy Auditor
 GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
 SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
 STATE OF OHIO

FOR AUDITORS USE ONLY	Date: _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

SHIP TO:
 GEAUGA COUNTY
 PROBATE / JUVENILE COURT -JUDGE GRENDALL
 231 MAIN STREET SUITE 2
 CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	12/11/2023	\$ 127.73 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
01/03/2023	dr.	
1099 AMT.	cr.	

2023-1343 = \$54.65
 = \$73.08

PURCHASE ORDER NO. 2023-00001344

GEAUGA CO. BOARD OF COMMISSIONERS:	
SESSION _____	
RESOLUTION _____	
JOURNAL _____	
PAGE _____	
BUDGET APPROVAL - ENCUMB _____	VOUCHER _____

VENDOR I.D. NO. 10404

PURCHASED FROM:

Marilyn Satterfield

INVOICE TO:
 GEAUGA COUNTY
 PROBATE / JUVENILE COURT -JUDGE GRENDALL
 231 MAIN STREET SUITE 2
 CHARDON, OH 44024

Kimberly Ann
 DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	1001	Travel Expenses, Other - Travel 1001-007-02-902 - Travel 5,000.00	5,000.0000	\$5,000.00
			November 2023		
				TOTAL DUE	\$5,000.00

RECEIVED
 DEC 07 2023
 Geauga County Auditor

Presented by Court as a
 courtesy only,
NOT statutorily required

See State ex rel. Grendell v. Walder,
 Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS
JUVENILE DIVISION
GEAUGA COUNTY, OHIO

2023 DEC -7 PM 1:00

PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN RE:) JUDGE TIMOTHY J. GRENDALL
)
JUVENILE COURT)
EXPENDITURES) **PROPER ADMINISTRATIVE ORDER**
SATTERFIELD, MARILYN) **2023-446**

NOT
FOR
VETTING

Pursuant to R.C. 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$127.73 (One Hundred Twenty Seven Dollars and Seventy Three Cents) from 1001-007-02-902 payable to SATTERFIELD, MARILYN, for employee mileage reimbursement, which the Juvenile Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE

142 12/7/2023

CC: Fiscal Director

Geauga County
Mileage/Miscellaneous Reimbursement Voucher
for ALL that follow IRS Standard Mileage

Print Form

Reset Form

PRINT EMPLOYEE NAME Marilyn Sutterfield DEPARTMENT Juvenile

DATE	ORIGIN	PURPOSE OF TRAVEL	DESTINATION	MILEAGE	MISC. AMOUNT
11/19/23	Mentor OH court duties R/T	23CU49 (Youngstown)/Mentor OH		172.00	
11-20-23	Mentor OH court duties R/T	23CU224 (Chardon)/Mentor OH		23.00	

B

C

✓

✓

Column Totals A

✓ 195.00

Total Mileage Amount (A) X .655**

\$ 127.73

Total Reimbursement (B) + (C)

\$ 127.73

TRAVELER'S CERTIFICATE

I certify that the statements made hereon are true, that the mileage was actually driven on County Business, and that the expenses incurred were in accordance with state and county regulations. I also certify that I have liability insurance as required in ORC 4509.51.

Marilyn C. Sutterfield / 11/27/23 Date

[Signature] Department Head Signature

ORIGINAL RECEIPTS MUST BE ATTACHED

** IRS .655 rate effective 01/01/2023
Commissioners Approved 01/05/2023
Revised 01/05/2023 RHL