



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: **12/11/2023**

To: Elected Official, Department head, or Accounting Staff of **Juvenile Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2023-00003032

Swift Information Technology Consulting Inc \$ 202.20

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: No original signature on the voucher cover or invoice. No ADP for software purchased.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon, Ohio January 3, 2023
I HEREBY CERTIFY that the money required to meet the foregoing
contract, agreement, or obligation in the sum of

\$25,000.00

has been lawfully approved, authorized or directed for such
purpose and is in the Treasury or in the process of collection to the
credit of the fund listed next to the item below,
free from any previous encumbrances.

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY	Date: _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

SHIP TO:

GEAUGA COUNTY

PROBATE / JUVENILE COURT -JUDGE GRENDALL

231 MAIN STREET SUITE 2

CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	12/11/2023	\$ 202.20 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
01/03/2023	dr.	
1099 AMT.	cr.	

PURCHASE ORDER NO. 2023-00001343 ✓

GEAUGA CO. BOARD OF COMMISSIONERS:

SESSION _____

RESOLUTION _____

JOURNAL _____

PAGE _____

BUDGET APPROVAL - ENCUMB _____ VOUCHER _____

VENDOR I.D. NO. 14551

PURCHASED FROM:

Swift Information Technology Consulting, Inc

INVOICE TO:

GEAUGA COUNTY

PROBATE / JUVENILE COURT -JUDGE GRENDALL

231 MAIN STREET SUITE 2

CHARDON, OH 44024

Kimberly Ann
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	1001	Other Expenses - Other 1001-007-02-901 - Other 25,000.00	25,000.0000	\$25,000.00
			Materials & Supplies		
				TOTAL DUE	\$25,000.00

**Presented by Court as a
courtesy only,
NOT statutorily required**

See *State ex rel. Grendell v. Walder*,
Slip Opinion No. 2022-Ohio-204

RECEIVED
DEC 07 2023
Gauga County Auditor

FILED
IN COMMON PLEAS COURT

IN THE COURT OF COMMON PLEAS
JUVENILE DIVISION
GEAUGA COUNTY, OHIO

2023 DEC -7 PM 1:00

PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN RE:

JUVENILE COURT
EXPENDITURES
SWIFT INFORMATION
TECHNOLOGY CONSULTING, INC.

NOT
FOR
VETTING

NOT
FOR
VETTING

) JUDGE TIMOTHY J. GRENDALL

)

) PROPER ADMINISTRATIVE ORDER

) 2023-441

Pursuant to R.C. 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$202.20 (Two Hundred Two Dollars and Twenty Cents) from 1001-007-02-901 payable to SWIFT INFORMATION TECHNOLOGY CONSULTING, INC., for materials and supplies, which the Juvenile Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE

KC 12/7/2023

CC: Fiscal Director

INVOICE

Swift Information Technology Consulting, Inc

277 Hickory Ln
Salem, OH 44460

tod@swiftitc.com

+1 (234) 320-3003

https://swiftitc.com



Kimberly Laurie

Bill to
Kimberly Laurie
Geauga County Probate/Juvenile Court
231 Main Street, Suite 200
Chardon, Ohio 44024
United States

Invoice details
Invoice no.: 1043
Terms: Net 30
Invoice date: 12/01/2023
Due date: 12/31/2023

#	Product or service	SKU	Qty	Rate	Amount
1.	Software CutePDF Professional			\$75.00	\$150.00
2.	Software Additional Microsoft Exchange Plan 1 licenses (annual fee)			\$52.20	\$52.20

Total

\$202.20

Ways to pay

BANK

Contact Swift Information Technology Consulting, Inc to pay.

Pay invoice