

Auditor Charles E. Walder

Chief Fiscal Officer

Western Reserve Office Supply \$530.37

Return Voucher Form

Date: 12/11/2023

To: Elected Official, Department head, or Accounting Staff of Juvenile Court

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2023-00003032

Dept. Head Signature Missing on Cover Incorrect Vendor Numbers (s) Incorrect Account Number Incorrect/No Encumbrance No. Incorrect Remit Address Incorrect Voucher Amount Insufficient Cash Balance Available Incorrect G/L Date Batch not Approved in New World Expense Precede Encumbrance Insufficient Balance Available on PO Remit Copy Missing Missing Original Invoice/Supporting Due Date Deadline Missed **Documents** X Other Missing "OK to Pay" Initials/Signature

Solution: No original signature on the voucher cover or invoice.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/Appraisal (440) 286-4359

Web site: http://www.auditor.co.geauga.oh.us Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS O.R.C. 5705.41D

Geauga County, Chardon, Ohio January 3, 2023

I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of

\$12,000.00
has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

CHARLES E. WALDER GEAUGA COUNTY AUDITOR

by, Deputy Auditor GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208 SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION STATE OF OHIO	PAGE BUDGET APPROVAL - ENCUMBVOUCHER
STATE OF ORIO	VENDOR I.D. NO4817
FOR AUDITORS USE ONLY Date:	PURCHASED FROM:
Then and Now Certficate:	
Warrant Received by:	Western Reserve Office Supply
Date:	
SHIP TO: GEAUGA COUNTY	INVOICE TO: GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDELL	PROBATE / JUVENILE COURT -JUDGE GRENDELL
231 MAIN STREET SUITE 2	231 MAIN STREET SUITE 2
CHARDON, OH 44024	CHARDON, OH 44024
	DEPARTMENT HEAD SIGNATURE
1.0000 Each DESCRIPTION 1.0000 Teach DESCRIPTION Materials & Supplies - Materials & Supplies - Materials and Supplies - Materials and Supplies - Materials and Supplies - Materials &	ipplies 12,000.00

WARRANT NO. VOUCHER DATE VOUCHER AMOUNT

Cr.

TOTAL DUE

\$12,000.00

12/11/2023

ADJUSTMENT

PURCHASE ORDER NO. 2023-00001341

GEAUGA CO. BOARD OF COMMISSIONERS:

P.O. DATE 01/03/2023

1099 AMT.

SESSION RESOLUTION

\$ 530.37

ACCOUNT NO.

Presented by Court as a courtesy only, NOT statutorily required

See State ex rel. Grendell v. Walder, Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS JUVENILE DIVISION GEAUGA COUNTY, OHIO

2023 DEC -7 PM 1:00

PROBATE-JUVENILE DIVISION GEAUGA COUNTY, OHIO JUDGE TIMOTHY J. GRENDELL

W.17/12023

IN RE:

JUVENILE COURT EXPENDITURES

WESTERN RESERVE OFFICE SUPPLY

)) PROPER ADMINISTRATIVE ORDER

2023-442

Pursuant to R.C. 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$530.37 (Five Hundred Thirty Dollars and Thirty Seven Cents) from 1001-007-02-701 payable to WESTERN RESERVE OFFICE SUPPLY, for materials and supplies, which the Juvenile Court has determined to be an expenditure for a proper public purpose. Kindly provide this Court with the original check which it will mail to the vendor.

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.

TIMOTHY J. GRENDELL, JUDGE

CC: Fiscal Director

WESTERN RESERVE OFFICE SUPPLY

INVOICE 429784

P.O.BOX 167
CHARDON OH 44024
440-285-2256
customerservice@WesternReserveOfficeSupply.com

INVOICE DATE: NOV 22 2023

TO:

Geauga County Probate Court 231 Main Street #200 Chardon OH 44024 SHIP TO:
Casa for Kids BONNIE GLAVIC
470 Center St #5C
Chardon OH 44024

SALESPERSON	P.O. NUMBER	REQUISITIONER	SHIPPED VIA	DATE	TERMS
P West	Bonnie	J Prall	Our truck	11/2/23	Net 30

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
5	UNV21200 copy paper, white, ltr, 92 brt, ct	64.99	324.95
			William Report to the control of the
			0
			AND THE RESERVE AND THE PARTY OF THE PARTY O
akeedin aada wooda iir			
		SUBTOTAL/	\$324.95

SALES TAX

TOTAL DUE

\$824,95

0

Make all checks payable to WESTERN RESERVE OFFICE SUPPLY. If you have any questions concerning this invoice, contact: 440-285-2256 THANK YOU FOR YOUR BUSINESS!

WESTERN RESERVE OFFICE SUPPLY

INVOICE 429786

P.O.BOX 167 CHARDON OH 44024
440-285-2256
customerservice@WesternReserveOfficeSupply.com

INVOICE DATE: NOV 22 2023

TO:

SHIP TO:

Geauga County Probate Court 231 Main Street #200

Chardon OH 44024

same

SALESPERSON	P.O. NUMBER	REQUISITIONER	SHIPPED VIA	DATE	TERMS	
P West		Justine Prall Our truck		11/22/23	Net 30	
QUANTITY	DESCRIPTION			UNIT PRICE	TOTAL	
		/				
2	PFXM13U13 folder	s, 2 fastener, manila,	ltr, 50bx	102.71	. 205.42	
					/	
				-		
ACRES CONTRACTOR OF THE STATE O			ikomponiaja, v <mark>ide</mark> emografia iligirad		-	
					+	
Control of the Contro			.,		-	
	+					
		Constitution of the Consti				
		#/		**************************************	1	
S-						
					/	
***************************************	to the second se				I	

This order is tax exempt. Thank you for your order.

TOTAL DUE

\$205.42