



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: **01/23/24**

To: Elected Official, Department head, or Accounting Staff of **Probate Court**

From: Auditor's Office Fiscal Department

SUBJECT: **Batch # 2024-00000191**

Geauga Credit Union \$1,423.32

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: No original signature on the voucher cover, invoice or Travel Expense Request form.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Gauga County, Chardon, Ohio September 6, 2023
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of
\$5,000.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY

Date: _____

Then and Now Certificate: _____

Warrant Received by: _____

Date: _____

SHIP TO:

GEAUGA COUNTY

PROBATE / JUVENILE COURT -JUDGE GRENDALL

231 MAIN STREET SUITE 2

CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	01/22/2024	\$ 1,423.32 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
09/06/2023		
1099 AMT.	dr.	
	cr.	

PURCHASE ORDER NO. 2023-00003310 ✓

GEAUGA CO. BOARD OF COMMISSIONERS:

SESSION

RESOLUTION

JOURNAL

PAGE

BUDGET APPROVAL - ENCUMB _____ VOUCHER _____

VENDOR I.D. NO. 1704

PURCHASED FROM:

GEAUGA CREDIT UNION

INVOICE TO:

GEAUGA COUNTY

PROBATE / JUVENILE COURT -JUDGE GRENDALL

231 MAIN STREET SUITE 2

CHARDON, OH 44024

Kimberly [Signature]
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	2080	TRAVEL - 2023 NCPJ Fall Conference 2080-008-00-902 - Travel 5,000.00	5,000.0000	\$5,000.00
			Hotel		
				TOTAL DUE	\$5,000.00

**Presented by Court as a
courtesy only.**

NOT statutorily required

See State ex rel Grendell v Walder
Slip Opinion No. 2022-Ohio-204

RECEIVED
JAN 19 2024
Gauga County Auditor

IN THE COURT OF COMMON PLEAS
PROBATE DIVISION
GEAUGA COUNTY, OHIO

FILED
IN COMMON PLEAS COURT

2024 JAN 18 PM 4:35

PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN RE:

PROBATE COURT
EXPENDITURES
GEAUGA CREDIT UNION


) JUDGE TIMOTHY J. GRENDALL
)
)
) PROPER ADMINISTRATIVE ORDER
) 2024-9

Pursuant to R.C. 2303.201(E)(1), Administrative Order 2010-02 of this Court issued by Judge Henry (copy attached), and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$1,423.32 (One Thousand Four Hundred Twenty Three Dollars and Thirty Two Cents) from 2080-008-00-902 payable to GEAUGA CREDIT UNION, for 2023 NCPJ Fall Conference travel expenses, which the Probate Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE

rec 1/18/2024

CC: Fiscal Director

FILED
COMMON PLEAS COURT
IN THE COURT OF COMMON PLEAS
PROBATE DIVISION 2010 JUN 29 10:01
GEAUGA COUNTY, OHIO
PROBATE DIVISION
OFFICE
GEAUGA COUNTY, OHIO

In Re:
Establishment of Probate Court Special Projects Fund

ADMINISTRATIVE ORDER 2010-02

WHEREAS, the Court of Common Pleas, Probate Division, has determined that, for the efficient operation of the Court, additional funds are necessary for special projects of the Court, and

WHEREAS, the special projects shall include, but not be limited to, the acquisition of additional facilities or the rehabilitation of existing facilities, the acquisition of equipment, the hiring and training of staff, community service programs, mediation or alternative dispute resolution services, the employment of magistrates, the training and education of judges and magistrates, and other related services.

THEREFORE, pursuant to the authority granted in Ohio Revised Code Section 2303.201(E)(1), the Court hereby amends Rule 4 of the Local Rules of the Geauga County Court of Common Pleas, Probate Division, to encompass a new special projects fee in the sum of Fifteen Dollars (\$ 15.00) to be assessed on the filing of each estate, guardianship, trust, miscellaneous civil case, adoption, minor settlement, wrongful death case, name change, and marriage license.

All fees collected pursuant to this order shall be paid to the Geauga County Treasurer for deposit into a general special projects fund for Probate Court. The Court will allocate the funds to individual projects and moneys from such fund shall be disbursed upon an order of the Court in an amount not greater than the actual cost to the Court of any such determined project. The Probate Court clerks shall charge and collect this fee beginning on March 1, 2010, to be assessed on all specified cases filed on or after said date and the clerks shall continue to charge and collect this fee until further order of this Court.

IT IS SO ORDERED.


Judge Charles E. Henry

Travel Expense Request

Auditor's Number:

2023-3310

Date: September 6, 2023

Department: Probate

Convention, Meeting, Etc.: 2023 NCPJ Fall Conference

Location: Tampa, FL

Reason: conference

Dates of Travel: November 14-18, 2023

Dates of Event: November 15-18, 2023

Employees Attending: Judge Timothy J. Grendell, Michael Hurst, David Welty (List Names)

Account: 2080-008-00-902 Travel

LIVE

Dept Head Approval: I affirm that this expense request is being submitted within the limits and provisions of the County Travel Policy.

Department Head Signature

Date

AUDITOR'S CERTIFICATE OF FUNDS (ORC 5705.41D)
I hereby certify that the money required to meet the foregoing contract, agreement or obligation, in the sum of \$ 5,000.00 has been lawfully appropriated, authorized or directed for such purpose and is in the process of collection to the credit of the 2080-008-00-902 fund, free from any previous encumbrances.

By:

Deputy Auditor

The Geauga County Board of Commissioners authorized the estimated expense for the above request in action by motion in their session on 9/12/2023 23-153, Journal No. 95.

Original: Above Department

Copy: Auditor

Copy: Commissioner

Clerk, Geauga Co. Bd. of Commissioners

Actual Expenses:

Hotel	\$ 1,423.32	Departure Date
Food		
Mileage		Departure Time am / pm
Registration		Return Date
Other		
Total	\$ 1,423.32	Return Time am / pm

Original receipts must be attached to this statement. Any extraordinary expense must be explained on this form.
I hereby certify the actual expenses to be correct:

Signature:

Title:

Office Manager

Approved by:

Partial Payment

Final Payment

Revised 08/20/08

Original and 2 copies required



GEAUGA PROBATE JUVIE COURT

Account Number: ##### 0162
 Closing Date: 12/18/23
 Credit Limit: \$6,000.00 Available Credit: \$2,845.00

Page 1 of 2

VISA

Account Inquiries



Customer Service:

(800) 322-8472

To Report a Card Lost or Stolen:

(727) 570-4881 LOCAL

(866) 604-0381 TOLL-FREE

Please Direct Written Inquiries to:

CUSTOMER SERVICE

PO BOX 30495

TAMPA, FL 33630

Account Summary

Previous Balance	\$	3,187.22
Purchases	+	2,474.66
Cash	+	0.00
Balance Transfer	-	0.00
Credits	-	29.68
Payments	-	2,477.62
Insurance	+	0.00
Other Debits	+	0.00
Finance Charges	+	0.00
NEW BALANCE	\$	3,154.58

\$2,444.98

Payment Information



Total Minimum Payment Due \$95.00

Payment Due Date 01/12/2024

Minimum Payment	\$	95.00
Past Due Amount	\$	0.00
Over Limit / Fees	\$	0.00

Mail Payments to: GEAUGA CU - VISA PO BOX 4521 CAROL STREAM IL 60197-4521

Important News

- MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY!
 SIMPLY GO TO WWW.EZCARDINFO.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN
 REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT NOTIFICATIONS,
 DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE, AND
 EASY WITH EZCARDINFO. ENROLL TODAY!

Account Activity Since Your Last Statement

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
11/18	11/20	3640	24943003323722886513822	GRAND HYATT TAMPA 8885886308 FL	1,423.32
11/18	11/20	3640	24943003323722886566408	GRAND HYATT TAMPA 8885886308 FL	711.66
12/01	12/03	3504	24943003336036007902482	HILTON COLUMBUS/POLARIS COLUMBUS OH	339.68
12/01	12/03	3504	74943003336036000000982	CREDIT VOUCHER HILTON COLUMBUS/POLARIS COLUMBUS OH	29.68
11/16	11/20	0000	74457043324001202800033	PAYMENT - THANK YOU	630.10
11/17	11/22	0000	74457043326001203001662	PAYMENT - THANK YOU	275.14
11/17	11/22	0000	74457043326001203001688	PAYMENT - THANK YOU	244.00
11/17	11/22	0000	74457043326001203001704	PAYMENT - THANK YOU	1,221.12
12/07	12/11	0000	74457043345001203300079	PAYMENT - THANK YOU	107.26

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW 5 DAYS FOR MAIL DELIVERY

GEAUGA CU
 PO BOX 839
 BURTON OH 44021 - 0839



Account Number

0162

Check box to indicate
 name/address change
 on back of this coupon



Closing Date

12/18/23

New Balance

\$3,154.58

Total Minimum
Payment Due

\$95.00

Payment Due Date

01/12/2024

AMOUNT OF PAYMENT ENCLOSED

\$

GEAUGA PROBATE JUVIE COURT
 231 MAIN ST.
 2ND FLOOR
 CHARDON OH 44024



MAKE CHECK PAYABLE TO:

GEAUGA CU - VISA
 PO BOX 4521
 CAROL STREAM IL 60197 - 4521

21 4457 0410 0008 0162 00009500 00315458 6



GEAUGA PROBATE JUVIE COURT

Page 2 of 2

Account Number: ##### 0162
Closing Date: 12/18/23
Credit Limit: \$6,000.00 Available Credit: \$2,845.00

VISA

14760

Account Activity Summary

	Average Daily Balance	Periodic Rate	Corresponding Annual Percentage Rate ¹	Finance Charges	Effective Annual Percentage Rate	New Balance
CURRENT						
Purchases	\$ 2,932.58	0.0000%	0.00%	\$ 0.00		
Cash	\$ 0.00	0.0000%	0.00%	\$ 0.00		
Fees/Interest Charge				\$ 0.00		
Total				\$ 0.00	0.00%	\$ 3,154.58
See reverse side for explanation of Interest Charge Method(ICM) Credit Purchases: G Cash Advance: A Days In Billing Cycle: 31						
¹ Your Annual Percentage Rate (APR) is the annual interest rate on your account.						
(V) = Variable Rate. If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.						
NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION AND BILLING RIGHTS SUMMARY						

GRAND HYATT®

Grand Hyatt Tampa Bay
2900 Bayport Drive
Tampa, FL 33607
Tel: 813-874-1234
Fax: 813-207-6790

INVOICE

David Welty / *Michael Hurst*
231 Main Street
2nd Floor
Chardon OH 44024
United States

Room No. 0413
Arrival ~~11-15-23~~
Departure 11-18-23
Folio Window 2
Folio No. 1082104

Confirmation No. 5717945001
Group Name National College of Probate Judges

Date	Description	Charges	Credits
11-15-23	Group Room		
11-15-23	State Sales Tax	209.00	
11-15-23	Occupancy Tax	15.68	
11-15-23	Group Room	12.54	
	Welty David #0447=>Welty David #0413	209.00	
11-15-23	State Sales Tax		
	Welty David #0447=>Welty David #0413	15.68	
11-15-23	Occupancy Tax		
	Welty David #0447=>Welty David #0413	12.54	
11-16-23	Group Room		
11-16-23	State Sales Tax	209.00	
11-16-23	Occupancy Tax	15.68	
11-16-23	Group Room	12.54	
	Welty David #0447=>Welty David #0413	209.00	
11-16-23	State Sales Tax		
	Welty David #0447=>Welty David #0413	15.68	
11-16-23	Occupancy Tax		
	Welty David #0447=>Welty David #0413	12.54	
11-17-23	Group Room		
11-17-23	State Sales Tax	209.00	
11-17-23	Occupancy Tax	15.68	
11-17-23	Group Room	12.54	
	Welty David #0447=>Welty David #0413	209.00	
11-17-23	State Sales Tax		
	Welty David #0447=>Welty David #0413	15.68	
11-17-23	Occupancy Tax		
	Welty David #0447=>Welty David #0413	12.54	
11-18-23	Visa		
	XXXXXXXXXXXX0162 XX/XX		1,423.32
Total		1,423.32	1,423.32
Balance		0.00	

Guest Signature

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

World of Hyatt Summary

WE HOPE YOU ENJOYED YOUR STAY WITH US!

"HOW WAS YOUR STAY AT THE GRAND HYATT TAMPA BAY?"

Please do not hesitate to contact us should you wish to share your experience,