



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: 1/24/24

To: Elected Official, Department head, or Accounting Staff of Board – **Juvenile Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch #2024-0255 4Imprint \$342.28

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: No original signature on voucher cover or invoice. No proof submitted on customized item. _

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon, Ohio, January 3, 2024

I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of

\$13,000.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY

Date _____

Then and Now Certificate: _____

Warrant Received by: _____

Date _____

SHIP TO:

GEAUGA COUNTY

PROBATE / JUVENILE COURT - JUDGE GRENDALL

231 MAIN STREET SUITE 2

CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	01/29/2024	\$ 342.28 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
01/03/2024	dr.	
1099 AMT.	cr.	

PURCHASE ORDER NO. 2024-00001390

GEAUGA CO. BOARD OF COMMISSIONERS:

SESSION

RESOLUTION

JOURNAL

PAGE

BUDGET APPROVAL - ENCUMB _____ VOUCHER _____

VENDOR I.D. NO.

38422

PURCHASED FROM:

4imprint

INVOICE TO:

GEAUGA COUNTY

PROBATE / JUVENILE COURT - JUDGE GRENDALL

231 MAIN STREET SUITE 2

CHARDON, OH 44024


DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	1001	Materials & Supplies - Materials & Supplies 1001-007-02-701 - Materials and Supplies 13,000.00 26484624 - B	13,000.0000	\$13,000.00
TOTAL DUE					\$13,000.00

Presented by Court as a
courtesy only,
NOT statutorily required

See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS
JUVENILE DIVISION
GEAUGA COUNTY, OHIO

FILED
IN COMMON PLEAS COURT

2024 JAN 23 PM 3:02

PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN RE:

JUVENILE COURT
EXPENDITURES
4IMPRINT INC

NOT
FOR
VETTIN

) JUDGE TIMOTHY J. GRENDALL
)
)
) PROPER ADMINISTRATIVE ORDER
) 2024-25

Pursuant to R.C. 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$342.28 (Three Hundred Forty Two Dollars and Twenty Eight Cents) from 1001-007-02-701 payable to 4IMPRINT INC, for materials and supplies, which the Juvenile Court has determined to be an expenditure for a proper public purpose.

Kindly provide this Court with the original check which it will mail to the vendor.

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE

ve 1/23/2024

CC: Fiscal Director

**Pro Forma Invoice 26484624** ✓

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101 Commerce St
PO Box 320
Oshkosh, WI 54901

www.4imprint.com

Toll Free: 877-446-7746
Free Fax: 800-355-5043

NOTES

Main Address	Invoice Address	Shipping Address
KIMBERLY LAURIE GEAUGA COUNTY PROBATE/JUVENILE COURT 231 MAIN ST STE 200 CHARDON, OH 44024-1235	Kimberly Laurie Geauga County Probate/Juvenile Court 231 MAIN ST STE 200 CHARDON OH 44024-1235 USA	Kimberly Laurie Geauga County Probate/Juvenile Court 231 MAIN ST STE 200 CHARDON, OH 44024-1235 USA Tel: 440-279-1868

Order Number: 26484624 ✓	Questions Call: Barb Przekurat
Order Date: January 05 2024 ✓	Phone: 877-446-7746 Ext. 8152
Account No: 4155856	Fax: 800-760-4131
Reference No:	Email: bprzekurat@4imprint.com

Item		Souvenir Sticky Note - 3" x 4" - 25 Sheet		Colors	(Paper, Trim): White, White		
Qty	Item #	Description		Unit \$	Price \$	Total \$	
1,250	2375-25	Souvenir Sticky Note - 3" x 4" - 25 Sheet		0.5000	625.00	625.00	
		Freight			59.56	59.56	
						684.56	

Artwork InstructionsProduct Color (Base, Trim): White, White
Imprint Location: Sheet-Adhesive at Top
Imprint Colors: Full Color

38422

Grand Total 684.56

342.28 ✓