



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: **1/24/24**

To: Elected Official, Department head, or Accounting Staff of Board – **Probate Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch #2024-0254

TAB Products Co. LLC \$541.99

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: No original signature on voucher cover or invoice. No proof submitted on customized item. _

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/ Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon Ohio January 3, 2024

I HEREBY CERTIFY that the money required to meet the foregoing
contract, agreement or obligation in the sum of

\$9,000.00

has been lawfully approved, authorized or directed for such
purpose and is in the Treasury or in the process of collection to the
credit of the fund listed next to the item below
free from any previous encumbrances

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____ Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY	Date _____
Then and Now Certificate: _____	
Warrant Received by _____	
Date _____	

SHIP TO:

GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	01/29/2024	\$ 541.99 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
01/03/2024	dr.	
1099 AMT.	cr.	

PURCHASE ORDER NO. 2024-00001419 ✓

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION RESOLUTION JOURNAL PAGE BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
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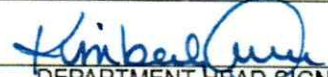
VENDOR I.D. NO. 53879

PURCHASED FROM:

TAB Products Co. LLC

INVOICE TO:

GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024



DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1 0000	Each	1001	Materials & Supplies - Materials & Supplies 1001-008-00-701 - Materials and Supplies 9,000 00 47527 - B	9,000 0000	\$9,000.00
TOTAL DUE					\$9,000.00

Presented by Court as a
courtesy only,
NOT statutorily required

See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

RECEIVED
JAN 23 2024
Geauga County Auditor

IN THE COURT OF COMMON PLEAS

PROBATE DIVISION

GEAUGA COUNTY, OHIO

FILED
IN COMMON PLEAS COURT

2024 JAN 23 PM 3:02

PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN RE:

PROBATE COURT

EXPENDITURES

TAB PRODUCTS CO LLC

NOT
FOR
VETTING

) JUDGE TIMOTHY J. GRENDELL

)

)

) PROPER ADMINISTRATIVE ORDER

) 2024-32

Pursuant to R.C. 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$541.99 (Five Hundred Forty One Dollars and Ninety Nine Cents) from 1001-008-00-701 payable to TAB PRODUCTS CO LLC, for materials and supplies, which the Probate Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.

Timothy J. Grenfell

TIMOTHY J. GRENDELL, JUDGE

KE 1/23/2024

CC: Fiscal Director



605 4th St
Mayville, WI 53050
USA
Phone: (800) 873-4427
Fax: (920) 387-1898

Invoice Number: INV000047527 ✓

Invoice Date: 1/4/2024 ✓

Due Date: 2/3/2024

Order Number: US00034398

Salesperson: Brandi K

Bill To: 2485072
Prall, Justine
GEAUGA COUNTY PROBATE COURT
231 MAIN ST
STE 200 Court House Annex
CHARDON OH 44024-1263
USA

Ship To: 0
STE 200 Court House Annex
GEAUGA COUNTY PROBATE COURT
231 MAIN ST
STE 200 Court House Annex
CHARDON OH 44024-1263
USA

Purchase Order: JUSTINE PRALL

Ship Date	Packages	Weight	Ship Via	Tracking/Pro Number	Terms	
1/4/2024	2	43.00	UPS Ground	1Z5812010393190593	NET 30 DAYS	
Line	Item	Description	Quantity	Unit Price	Unit	Extended Price
1	J2241-58P1	14PT MLA FLDR DBL TAB 2B13 LTR	300	1.2500	EA	375.00
2	J10197-00	GLOSS FINISH LABELS UNATTACHED	650	1.0200	EA	663.00

Remit To:

TAB Products Co. LLC
24923 Network Place
Chicago, IL 60673-1249

Please show invoice number on your remittance.

Call (888) 466-8228 (option 4 at prompt) or email
arremittance@tab.com to pay by credit card or ACH.

Extended Total	1,038.00
Shipping & Handling	45.98
Sales Tax	0.00
Prepaid Total	0.00
Balance Due USD	1,083.98

Split *me*