



**Auditor**  
**Charles E. Walder**  
*Chief Fiscal Officer*

**Return Voucher Form**

Date: **02/16/2024**

To: Elected Official, Department head, or Accounting Staff of **Probate Court**

From: Auditor's Office Fiscal Department

**SUBJECT: Batch # 2024-00000439**

**Geauga Credit Union \$447.04**

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: No original signature on the voucher cover or invoice. Invoice for over-night travel; however, using a Blanket type encumbrance and not a Travel type encumbrance. No receipts from the hotel stay provided.

**Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293**

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 \* Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: [auditor@co.geauga.oh.us](mailto:auditor@co.geauga.oh.us)

AUDITORS CERTIFICATION OF FUNDS  
O.R.C. 5705.41D

Geauga County, Chardon, Ohio January 3, 2023  
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of  
\$1,500.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

CHARLES E. WALDER  
GEAUGA COUNTY AUDITOR

by \_\_\_\_\_, Deputy Auditor  
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208  
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION  
STATE OF OHIO

FOR AUDITORS USE ONLY	Date: _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

**SHIP TO:**  
GEAUGA COUNTY  
PROBATE / JUVENILE COURT -JUDGE GRENDALL  
231 MAIN STREET SUITE 2  
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	02/21/2024	\$ 447.04 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
01/03/2023		
1099 AMT.	dr.	
	cr.	

PURCHASE ORDER NO. 2023-00001374 ✓

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION _____ RESOLUTION _____ JOURNAL _____ PAGE _____ BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
--

VENDOR I.D. NO. 1704

PURCHASED FROM:

**Geauga Credit Union**

**INVOICE TO:**  
GEAUGA COUNTY  
PROBATE / JUVENILE COURT -JUDGE GRENDALL  
231 MAIN STREET SUITE 2  
CHARDON, OH 44024

*Kimberly*  
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	2080	Travel Expenses, Other - Travel 2080-008-00-902 - Travel 1,500.00	1,500.0000	\$1,500.00
			2023 OBACOA Fall Conference		
TOTAL DUE					\$1,500.00

**RECEIVED**  
FEB 14 2024  
Geauga County Auditor

Presented by Court as a  
courtesy only,  
NOT statutorily required

See State ex rel. Grendell v. Walder,  
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS  
PROBATE DIVISION  
GEAUGA COUNTY, OHIO

FILED  
IN COMMON PLEAS COURT

2024 FEB 14 PM 2:34

PROBATE-JUVENILE  
DIVISION  
GEAUGA COUNTY, OHIO

IN RE:

PROBATE COURT  
EXPENDITURES  
GEAUGA CREDIT UNION

) JUDGE TIMOTHY J. GRENDALL  
)  
)  
) **PROPER ADMINISTRATIVE ORDER**  
) **2024-72**

Pursuant to R.C. 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$447.04 (Four Hundred Forty Seven Dollars and Four Cents) from 2080-008-00-902 payable to GEAUGA CREDIT UNION, for 2024 OBACOA Fall Conference travel expenses, which the Probate Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.

  
TIMOTHY J. GRENDALL, JUDGE

CC: Fiscal Director

FILED  
COMMON PLEAS COURT

IN THE COURT OF COMMON PLEAS  
PROBATE DIVISION  
GEAUGA COUNTY, OHIO

2010 JUN 29 11:01 AM  
PROBATE DIVISION  
GEAUGA COUNTY, OHIO

In Re:  
Establishment of Probate Court Special Projects Fund

ADMINISTRATIVE ORDER 2010-02

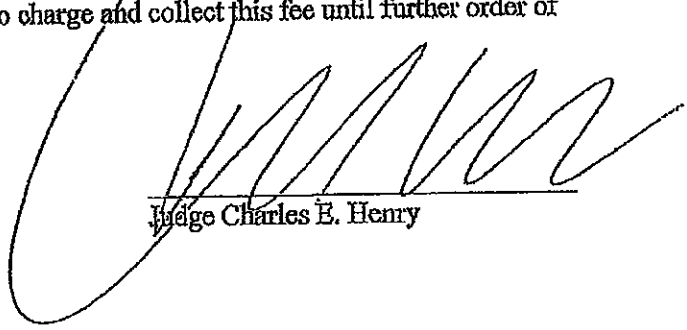
WHEREAS, the Court of Common Pleas, Probate Division, has determined that, for the efficient operation of the Court, additional funds are necessary for special projects of the Court, and

WHEREAS, the special projects shall include, but not be limited to, the acquisition of additional facilities or the rehabilitation of existing facilities, the acquisition of equipment, the hiring and training of staff, community service programs, mediation or alternative dispute resolution services, the employment of magistrates, the training and education of judges and magistrates, and other related services.

THEREFORE, pursuant to the authority granted in Ohio Revised Code Section 2303.201(E)(1), the Court hereby amends Rule 4 of the Local Rules of the Geauga County Court of Common Pleas, Probate Division, to encompass a new special projects fee in the sum of Fifteen Dollars (\$ 15.00) to be assessed on the filing of each estate, guardianship, trust, miscellaneous civil case, adoption, minor settlement, wrongful death case, name change, and marriage license.

All fees collected pursuant to this order shall be paid to the Geauga County Treasurer for deposit into a general special projects fund for Probate Court. The Court will allocate the funds to individual projects and moneys from such fund shall be disbursed upon an order of the Court in an amount not greater than the actual cost to the Court of any such determined project. The Probate Court clerks shall charge and collect this fee beginning on March 1, 2010, to be assessed on all specified cases filed on or after said date and the clerks shall continue to charge and collect this fee until further order of this Court.

IT IS SO ORDERED.



Judge Charles E. Henry





Account Number: #### #### #### 0162  
 Closing Date: 11/17/23  
 Credit Limit: \$6,000.00 Available Credit: \$1,239.00



**Account Inquiries**



Customer Service:  
 (800) 322-8472

To Report a Card Lost or Stolen:  
 (727) 570-4881 LOCAL  
 (866) 604-0381 TOLL-FREE



Please Direct Written Inquiries to:  
 CUSTOMER SERVICE  
 PO BOX 30495  
 TAMPA, FL 33630



To view or pay your account on-line:  
 www.eZCardInfo.com

**Account Summary**

Previous Balance	\$	2,396.46
Purchases	+	854.00
Cash	+	0.00
Balance Transfer	-	0.00
Credits	-	63.24
Payments	-	0.00
Insurance	+	0.00
Other Debits	+	0.00
Finance Charges	+	0.00
<b>NEW BALANCE</b>	<b>\$</b>	<b>3,187.22</b>

**Payment Information**



**Total Minimum Payment Due \$158.62**  
**Payment Due Date 12/12/2023**

Minimum Payment	\$	96.00
Past Due Amount	\$	62.62
Over Limit / Fees	\$	0.00

Mail Payments to: GEUGA CU - VISA PO BOX 4521 CAROL STREAM IL 60197-4521

**Important News**

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY!  
 SIMPLY GO TO WWW.EZCARDINFO.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN  
 REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT NOTIFICATIONS,  
 DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE, AND  
 EASY WITH EZCARDINFO. ENROLL TODAY!

**Account Activity Since Your Last Statement**

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
10/23	10/24	3695	24755423297152977932542	EMBASSY SUITES 614-7909000 OH	122.00 ✓
10/23	10/24	3695	24755423297152977932666	EMBASSY SUITES 614-7909000 OH	122.00 ✓
10/23	10/24	3695	24755423297152977932997	EMBASSY SUITES 614-7909000 OH	122.00 ✓
10/27	10/29	3695	24755423301163014941606	EMBASSY SUITES 614-7909000 OH	244.00 ✓
10/27	10/29	3695	24755423301163014941945	EMBASSY SUITES 614-7909000 OH	244.00 ✓
05/12	11/01	3654	74755423304273011791805	CREDIT VOUCHER LOEWS HOTELS 520-2992020 AZ	42.41 - ✓
09/19	11/02	3695	74755423304163014941129	CREDIT VOUCHER EMBASSY SUITES 614-7909000 OH	20.83 - ✓

*Handwritten notes:*  
 \$244.00 Probate Clerks Conf }  
 \$122.00 Probate Clerks Conf }  
 \$488.00 OBACOA Fall Conf }

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW 5 DAYS FOR MAIL DELIVERY

GEUGA CU  
 PO BOX 839  
 BURTON OH 44021 - 0839



Account Number  
 #### #### #### 0162

Check box to indicate  
 name/address change  
 on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date: 11/17/23  
 New Balance: \$3,187.22  
 Total Minimum Payment Due: \$158.62  
 Payment Due Date: 12/12/2023

\$

GEUGA PROBATE JUVENILE COURT  
 231 MAIN ST.  
 2ND FLOOR  
 CHARDON OH 44024



MAKE CHECK PAYABLE TO:



GEUGA CU - VISA  
 PO BOX 4521  
 CAROL STREAM IL 60197 - 4521