



**Auditor**  
**Charles E. Walder**  
*Chief Fiscal Officer*

Date: 02/01/2024

To: Elected Official, Department head, or Accounting Staff of **Juvenile Court**

From: Auditor's Office Fiscal Department

**SUBJECT: Batch # 2024-00000438**

**Mary Ruth Shumway \$165.06**

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: No original signature on the voucher cover or invoice. Public purpose missing from third line from the top of the Reimbursement Form.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 \* Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: [auditor@co.geauga.oh.us](mailto:auditor@co.geauga.oh.us)

**AUDITORS CERTIFICATION OF FUNDS  
O.R.C. 5705.41D**

Geauga County, Chardon, Ohio January 3, 2023  
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of **\$2,500.00**

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

**CHARLES E. WALDER  
GEAUGA COUNTY AUDITOR**

by \_\_\_\_\_, Deputy Auditor  
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208  
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION  
STATE OF OHIO

FOR AUDITORS USE ONLY	Date: _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

**SHIP TO:**  
GEAUGA COUNTY  
PROBATE / JUVENILE COURT -JUDGE GRENDALL  
231 MAIN STREET SUITE 2  
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	02/21/2024	\$ 165.06 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
01/03/2023		
1099 AMT.	dr.	
	cr.	

PURCHASE ORDER NO. 2023-00001357 ✓

GEAUGA CO. BOARD OF COMMISSIONERS:
SESSION _____
RESOLUTION _____
JOURNAL _____
PAGE _____
BUDGET APPROVAL - ENCUMB _____ VOUCHER _____

VENDOR I.D. NO. 7250

**PURCHASED FROM:**

**Mary Ruth Shumway**

**INVOICE TO:**  
GEAUGA COUNTY  
PROBATE / JUVENILE COURT -JUDGE GRENDALL  
231 MAIN STREET SUITE 2  
CHARDON, OH 44024



DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	2051	Travel Expenses, Other - Travel 2051-007-00-902 - Travel 2,500.00	2,500.0000	\$2,500.00
			December 2023		
					<b>RECEIVED</b>
					FEB 14 2024
					Geauga County Auditor
<b>TOTAL DUE</b>					<b>\$2,500.00</b>

Presented by Court as a  
courtesy only,  
NOT statutorily required  
*See State ex rel. Grendell v. Walder,  
Slip Opinion No. 2022-Ohio-204*

IN THE COURT OF COMMON PLEAS  
JUVENILE DIVISION  
GEAUGA COUNTY, OHIO

FILED  
IN COMMON PLEAS COURT  
2024 FEB 14 PM 2:33 ✓

PROBATE-JUVENILE  
DIVISION  
GEAUGA COUNTY, OHIO

IN RE:  
  
JUVENILE COURT  
EXPENDITURES  
SHUMWAY, MARY RUTH

) JUDGE TIMOTHY J. GRENDALL  
)  
)  
) PROPER ADMINISTRATIVE ORDER  
) 2024-42

Pursuant to R.C. 5705.42, 2303.201(E)(1), 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$165.06 (One Hundred Sixty Five Dollars and Six Cents) from 2051-007-00-902 payable to SHUMWAY, MARY RUTH, for employee mileage reimbursement, which the Juvenile Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), “if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest.”

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed “Live”.

IT IS SO ORDERED.

  
TIMOTHY J. GRENDALL, JUDGE

CC: Fiscal Director



**Geauga County  
Mileage/Miscellaneous Reimbursement Voucher  
for ALL that follow IRS Standard Mileage**

PRINT EMPLOYEE NAME Shumway DEPARTMENT casa

DATE	ORIGIN	PURPOSE OF TRAVEL	DESTINATION	MILEAGE	MISC. AMOUNT
12/4/2023	470 Center St. Chardon, OH. court		231 Main St. chardon OH	3.00 ✓	
12/6/2023	470 Center St. Chardon OH court		231 Main St. Chardon, OH.	3.00 ✓	
12/6/2023	470 Center St. Chardon, OH.		231 Main St. Chardon, OH.	3.00 ✓	
12/7/2023	Auburn TWP/ Chagrin Falls OH Directors mtg (Less mileage to work)		2700 Corporate Exchange Columbus, OH. 43231	120.00 ✓	
12/8/2023	2700 Corporate Exchange Columbus, OH. 43231 return from Directors mtg (Less mileage home)		Auburn TWP/Chagrin Falls	120.00 ✓	
12/11/2023	470 Center St. Bulding 5C court		231 Main St. Chardon, OH.	3.00 ✓	
			Column Totals	A 252.00	B
			Total Mileage Amount	(A) X .6555**	C \$ 165.06
			Total Reimbursement	(B) + (C)	\$ 165.06

**TRAVELER'S CERTIFICATE**

I certify that the statements made hereon are true, that the mileage was actually driven on County Business, and that the expenses incurred were in accordance with state and county regulations. I also certify that I have liability insurance as required in ORC 4509.51.

*[Signature]*  
Date 2/5/24

Employee Signature

**ORIGINAL RECEIPTS MUST BE ATTACHED**

*[Signature]*  
Department Head Signature

\*\* IRS .655 rate effective 01/01/2023  
Commissioners Approved-01/05/2023  
Revised 01/05/2023 RHL