



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: **2/23/24**

To: Elected Official, Department head, or Accounting Staff of Board – **Probate Court**

From: Auditor's Office Fiscal Department

SUBJECT: **Batch #2024-1419**

Samuel Matthews \$23.00

____ Dept. Head Signature Missing on Cover

____ Incorrect Account Number

____ Incorrect Remit Address

____ Insufficient Cash Balance Available

____ Batch not Approved in New World

____ Insufficient Balance Available on PO

Missing Original Invoice/Supporting Documents

____ Missing "OK to Pay" Initials/Signature

____ Incorrect Vendor Numbers (s)

____ Incorrect/No Encumbrance No.

____ Incorrect Voucher Amount

____ Incorrect G/L Date

____ Expense Precede Encumbrance

____ Remit Copy Missing

____ Due Date Deadline Missed

☒ Other

Solution: No original signature on voucher cover or reimbursement form. _____

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon, Ohio January 3, 2024
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement or obligation in the sum of \$27,500.00 has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below free from any previous encumbrances

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____ Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY	
Then and Now Certificate:	Date _____
Warrant Received by:	_____
Date	_____

SHIP TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	2/26/2024	\$ 23.00 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
01/03/2024	dr.	
1099 AMT.	cr.	

PURCHASE ORDER NO. 2024-00001423 ✓

GEAUGA CO. BOARD OF COMMISSIONERS:	
SESSION	_____
RESOLUTION	_____
JOURNAL	_____
PAGE	_____
BUDGET APPROVAL - ENCUMB	VOUCHER _____

VENDOR I.D. NO. 11766

PURCHASED FROM:

Samuel Matthews

INVOICE TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

Kimberly
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	1001	Other Expenses - Other 1001-008-00-901 - Other 27,500.00	27,500.0000	\$27,500.00
			Training Jan 2024		

RECEIVED

FEB 22 2024

Geauga County Auditor

IN THE COURT OF COMMON PLEAS
PROBATE DIVISION
GEAUGA COUNTY, OHIO

FILED
IN COMMON PLEAS COURT

2024 FEB 21 PM 2:10

PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN RE:

PROBATE COURT
EXPENDITURES
MATTHEWS, SAMUEL R

**NOT
FOR
VETTING**

) JUDGE TIMOTHY J. GRENDALL
)
)
) PROPER ADMINISTRATIVE ORDER
) 2024-79

Pursuant to R.C. 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$23.00 (Twenty Three Dollars and No Cents) from 1001-008-00-902 payable to MATTHEWS, SAMUEL R, for training, which the Probate Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE

ku 2/21/2024

Geauga County
Mileage/Miscellaneous Reimbursement Voucher
for ALL that follow IRS Standard Mileage

PRINT EMPLOYEE NAME **Samuel Matthews** DEPARTMENT **Probate**

11764

Print
Reset

DATE	ORIGIN	PURPOSE OF TRAVEL	DESTINATION	MILEAGE	MISC. AMOUNT
1/4/24	231 Main St, Chardon 23PG585, RT		12340 Bass Lake, Chardon	7.40	
1/5/24	231 Main St, Chardon Court Duties, RT		470 Center St, Chardon	2.60 ^{3.0}	
1/5/24	231 Main St, Chardon 24PG007		14095 E Center St, Burton	10.90	
1/5/24	14095 E Center St, Burton 24PG002		15950 Pierce St, Middlefield	4.00	
1/5/24	15950 Pierce St, Middlefield Training		12375 Kinsman, Newbury	7.20	
1/5/24	Training Range \$24.55-1.55 tax = \$23.00				23.00
1/5/24	12375 Kinsman Rd, Newbury Training return		231 Main St, Chardon	8.20	
1/5/24	231 Main St, Chardon Court Duties, RT		207 Chestnut St, Palinesville	19.60	
1/5/24	231 Main St, Chardon 24PG006, RT		13207 Ravenna Rd, Chardon	11.00	
1/17/24	231 Main St, Chardon Meeting, RT		12496 Princeton, Middlefield	16.40	

TRAVELER'S CERTIFICATE

I certify that the statements made hereon are true, that the mileage was actually driven on County Business, and that the expenses incurred were in accordance with state and county regulations. I also certify that I have liability insurance as required in ORC 4509.51.

Co A 81.70

Total Mileage Amount (A) X 67.00 = 58.76

Total Reimbursement (B) + (C) 81.70

ORIGINAL RECEIPTS MUST BE ATTACHED

Employee Signature *Samuel Matthews* Date 2-1-24

Department Head Signature *[Signature]* 2-2-24

Commissioner Approved 01/04/202



INDOOR SHOOTING RANGE
12375 KINSMAN ROAD, BUILDING G-2
NEWBURY, OHIO 44065
PHONE: 440-739-4047 • FAX: 440-739-4015

Customers Order No.		Date <u>12-05-2024</u>	
Drivers License No.		Phone No.	
Sold To			
Address			
City		State	Zip
Qty.	Description	Price	Amount
1	Range Visit	22 ⁰⁰	22⁰⁰
2	Targets	.50	1⁰⁰
ALL SALES ARE FINAL.		Tax	1 ³⁵
Rec'd. By			Total
			74 ⁰⁵