



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: 2/23/24

To: Elected Official, Department head, or Accounting Staff of Board – **Juvenile Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch #2024-0497

John Ralph \$114.61

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: No original signature on voucher cover or reimbursement form. _____

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

**AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D**

Geauga County, Chardon Ohio January 3 2024
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of

\$13,000.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances

**CHARLES E. WALDER
GEAUGA COUNTY AUDITOR**

by _____, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY	Date _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date _____	

SHIP TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	2/26/2024	\$ 114.61 →
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
01/03/2024		
1099 AMT.		
	dr.	
	cr.	

half of \$229.29

PURCHASE ORDER NO. 2024-00001390 ✓

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION _____ RESOLUTION _____ JOURNAL _____ PAGE _____ BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
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VENDOR I.D. NO. 46716

PURCHASED FROM:
John A Ralph

INVOICE TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

Kimberly [Signature]
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	1001	Materials & Supplies - Materials & Supplies 1001-007-02-701 - Materials and Supplies 13,000.00 Printed Court Supplies	13,000.0000	\$13,000.00
TOTAL DUE					\$13,000.00

RECEIVED
FEB 22 2024
Geauga County Auditor

**Presented by Court as a
courtesy only,
NOT statutorily required**
See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS
JUVENILE DIVISION
GEAUGA COUNTY, OHIO

FILED
IN COMMON PLEAS COURT
2024 FEB 21 PM 2:10

PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN RE:

JUVENILE COURT
EXPENDITURES
RALPH, JOHN A.

**NOT
FOR
VETTING**

) JUDGE TIMOTHY J. GRENDALL
)
)
) **PROPER ADMINISTRATIVE ORDER**
) **2024-50**

Pursuant to R.C. 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$114.61 (One Hundred Fourteen Dollars and Sixty One Cents) from 1001-007-02-701 payable to RALPH, JOHN A., for materials and supplies, which the Juvenile Court has determined to be an expenditure for a proper public purpose.

Kindly provide this Court with the original check which it will mail to the vendor.

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.



cc 2/21/2024

TIMOTHY J. GRENDALL, JUDGE

CC: Fiscal Director

PRINT EMPLOYEE NAME JOHN ANDREW RALPH

DEPARTMENT

PROBATE JUVENILE

DATE	ORIGIN		DESTINATION		MISC. AMOUNT
	PURPOSE OF TRAVEL				
2.12.24	CHARDON	1/23	X POLICY SECURITY MANUAL INFO		\$ 154.49
		1/18	X CONSTABLE COURT BUSINESS CARDS		\$ 74.73
		Column Totals		A	
					139.22
					B 229.22
					C

TRAVELER'S CERTIFICATE

I certify that the statements made hereon are true, that the mileage was actually driven on County Business, and that the expenses incurred were in accordance with state and county regulations. I also certify that I have liability insurance as required in ORC 4509.51.

Total Mileage Amount (A) X.655

Total Reimbursement (B) + (C)

\$ 139.22

ORIGINAL RECEIPTS MUST BE ATTACHED

229.22

114 41

[Signature]

Date

[Signature]

Department Head Signature

Shetler Business Solutions

301 Center Street, Suite 10-11
 Cahrdon, Ohio
 44024
 +14402852679

TOTAL
\$188.82

Items	Price
FedEx Shipping	\$23.91
print order	\$154.49
SUBTOTAL	\$178.40
OHIO STATE TAX (5.75%)	\$8.88
DEAUGA COUNTY TAX (1%)	\$1.54
TOTAL	\$188.82

Transaction Record
 Void Purchase
AUTHORIZED
 AUTH
 01/23/2024 11:42 AM
 MHD 0
 SOURCE: Manual Entry


01/23/2024, 11:42 AM
 Staff at register Lons
 Receipt #10-1324



Shetlers

301 Center Street, Suite 10-11
Cahrdon, Ohio
44024
+14402852679

TOTAL
\$230.84

Items	Price
	
Geauga County Court Bus. Cards →	\$74.73
8.5x11 BW; SS 20# 1-99 (77 x \$0.25)	\$19.25
VER97275 (2 x \$12.50)	\$25.00
USB cable (2 x \$15.99)	\$31.98
SUBTOTAL	\$225.69
OHIO STATE TAX (5.75%)	\$4.39
GEAUGA COUNTY TAX (1%)	\$0.76
TOTAL	\$230.84

257
CARDS

Transaction Record

Visa Purchase
AUTHORIZED
ACCT:
AUTH: 842960
Jan 18, 2024, 12:08 PM
MID: 78645952801
SOURCE: Contactless
TSI: 0000
VISA DEBIT
(A00000000031010)

78645952801