



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: 03/07/24

To: Elected Official, Department head, or Accounting Staff of **Juvenile Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2024-00000596

ComDoc \$120.00

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: No original signature on the voucher or invoice.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/ Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Gauga County, Chardon, Ohio January 3, 2024
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement or obligation in the sum of \$2,000.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____ Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY	Date _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date _____	

SHIP TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT - JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	03/11/2024	\$ 120.00 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
01/03/2024	dr.	
1099 AMT.	cr.	

PURCHASE ORDER NO. 2024-00001447 ✓

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION _____ RESOLUTION _____ JOURNAL _____ PAGE _____ BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
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VENDOR I.D. NO. 45165

PURCHASED FROM:

ComDoc

INVOICE TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT - JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

Kimberly [Signature]

DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1 0000	Each	2051	Other Expenses - Other 2051-007-00-901 - Other 2,000 00 IN6088701	2,000 0000	\$2,000 00
TOTAL DUE					\$2,000.00

RECEIVED
MAR 07 2024
Gauga County Auditor

**Presented by Court as a
courtesy only,
NOT statutorily required**
See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS
JUVENILE DIVISION
GEAUGA COUNTY, OHIO

FILED
IN COMMON PLEAS COURT

2024 MAR -6 PM 4: 34

PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN RE:

) JUDGE TIMOTHY J. GRENDALL
)
)
) PROPER ADMINISTRATIVE ORDER
) 2024-59

JUVENILE COURT
EXPENDITURES
COMDOC

Pursuant to R.C. 5705.42, 2303.201(E)(1), 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$120.00 (One Hundred Twenty Dollars and No Cents) from 2051-007-00-901 payable to COMDOC, for maintenance service, which the Juvenile Court has determined to be an expenditure for a proper public purpose.

Kindly provide this Court with the original check which it will mail to the vendor.

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE

W
3/6/2024

CC: Fiscal Director



Service Invoice

Invoice Number	Date:	Pay This Amount:
IN6088701	01/25/2024	\$120.00

New Remit To:

ComDoc, Inc.
P.O. Box 936697
Atlanta, GA
31193-6697

fb.com/myComDoc YouTube.com/myComDoc ComDoc.com

Bill To:

GEAUGA COUNTY - COURT OF COMMON PLEAS
Velta Moisis
100 SHORT CT STE 4
CHARDON, OH 44024
USA

Work Order Date	PO Number:	Account Number:
01/25/2024	1	GC36:4429031000-M
Work Order No.	Payment Terms	Payment Due
WK1858010	Cust NET30 Freight Exempt	02/24/2024

Description:

Call Number	Equipment Number	Serial Number	Make/Model	Labor Charges	Travel Charges	Materials Charges	Other Charges	Total Charges
SC2030722	Y7028	E175M860599	RIC - MPC4503	\$120.00	\$0.00	\$0.00	\$0.00	\$120.00
Service Date: 01/25/2024 Location: Geauga County - CASA for Kids 470 CENTER ST BLDG 5 C CHARDON, OH 44024				Contract Number: PO #: 1 Caller: Bonnie Glevich, 440-279-1696 Contact: SERVICE CONTACT Phone: Fax:		Description: sc503-34, refers to Tray 3 error=reset/rearrange paper, I asked her ot rest the paper in Tray 3, she said she would. Remarks:		

Totals:	\$120.00	\$0.00	\$0.00	\$0.00	\$120.00
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Invoice Subtotal:	\$120.00
Tax:	\$0.00
Invoice Total:	\$120.00
Pay This Amount:	\$120.00

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Help save the environment,

SWITCH TO ELECTRONIC INVOICES!

EMAIL OUR TEAM AT COM-AccountsReceivable@XEROX.COM

ComDoc

Service and Support: (800) 321-4846

Billing Questions: (800) 782-4121 Opt: 1