



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: 03/08/24

To: Elected Official, Department head, or Accounting Staff of **Probate Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2024-0000598

UH Occupational Health \$159.00

<input type="checkbox"/> Dept. Head Signature Missing on Cover
<input type="checkbox"/> Incorrect Account Number
<input type="checkbox"/> Incorrect Remit Address
<input type="checkbox"/> Insufficient Cash Balance Available
<input type="checkbox"/> Batch not Approved in New World
<input type="checkbox"/> Insufficient Balance Available on PO
<input type="checkbox"/> Missing Original Invoice/Supporting Documents
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature

<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Due Date Deadline Missed
<input checked="" type="checkbox"/> Other

Solution: No original signature on the voucher cover or invoice. Invoice # 60412 has a service date of 07/26/2023; however, the payment encumbrance has a G/L date of 01/03/2024.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C 5705.41D

Geauga County, Chardon, Ohio January 3, 2024
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement or obligation in the sum of

\$27,500.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below free from any previous encumbrances

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____ Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY	Date _____
Then and Now Certificate: _____	
Warrant Received by _____	
Date _____	

SHIP TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	03/11/2024	\$ 159.00
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
01/03/2024		
1099 AMT.		

PURCHASE ORDER NO. 2024-00001423

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION RESOLUTION JOURNAL PAGE BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
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VENDOR I.D. NO. 10549

PURCHASED FROM:

UH Occupational Health

INVOICE TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

Kimberly [Signature]
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	1001	Other Expenses - Other 1001-008-00-901 - Other 27,500.00	27,500.0000	\$27,500.00
			Invoice#'s 60412 & 66323		
TOTAL DUE					\$27,500.00

RECEIVED
MAR 07 2024
Geauga County Auditor

**Presented by Court as a courtesy only,
NOT statutorily required**

See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS
PROBATE DIVISION
GEAUGA COUNTY, OHIO

FILED
IN COMMON PLEAS COURT

2024 MAR -6 PM 4: 34

PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN RE:

PROBATE COURT
EXPENDITURES
UNIVERSITY HOSPITALS HEALTH
SYSTEM INC

NOT
FOR
VETTING

) JUDGE TIMOTHY J. GRENDALL
)
)
) PROPER ADMINISTRATIVE ORDER
) 2024-84

NOT
FOR
VETTING

Pursuant to R.C. 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$159.00 (One Hundred Fifty Nine Dollars and No Cents) from 1001-008-00-901 payable to UNIVERSITY HOSPITALS HEALTH SYSTEM INC, for new employee drug screening, which the Probate Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE

K
3/6/2024

CC: Fiscal Director



UH Occupational Health
 P.O. Box 771944
 Detroit, MI 48277-1944

Invoice
 February 01, 2024

Bill to: Justine Prall
 Geauga Co. Juvenile Court
 231 Main Street
 Suite 200
 Chardon, OH 44024

For: Geauga Co. Juvenile Court

Invoice # 66323

Location	Date	Description	Qty	Charge	Receipt	Adjust	Balance
CHARDON	01/02/2024	9 Panel drug screen	1.00	53.00			53.00
Hannah Kepreos XXX-XX-5902 Balance Due:							53.00
CHARDON	01/10/2024	9 Panel drug screen	1.00	53.00			53.00
Craig Magas XXX-XX-9427 Balance Due:							53.00

Invoice # 66323 Balance Due:

106.00
106.00

IF YOU WOULD LIKE TO PAY BY CREDIT CARD, PLEASE LOGIN TO OUR NEW CLIENT PORTAL AT WWW.PAY.INSTAMED.COM/UHOCHEALTH. ALL OTHER BILLING INQUIRIES CAN BE EMAILED TO OCHEALTHBILLING@UHHOSPITALS.ORG. THANK YOU!

Cut and return with payment



Please remit **106.00** to UH Occupational Health
 Payment is due 30 days from date of invoice. P.O. Box 771944
 Please place invoice number **66323** on check Detroit, MI 48277-1944



UH Occupational Health
 P.O. Box 771944
 Detroit, MI 48277-1944

**YOUR ACCOUNT
 IS PAST DUE**
 We would appreciate your
 prompt payment!

Invoice
 August 01, 2023

Bill to: Justine Prall
 Geauga Co. Juvenile Court
 231 Main Street
 Suite 200
 Chardon, OH 44024

For: Geauga Co. Juvenile Court

Invoice # 60412

Location	Date	Description	Qty	Charge	Receipt	Adjust	Balance
CHARDON	07/26/2023	9 Panel drug screen	1.00	53.00			53.00
Cassandra Hines XXX-XX-3167 Balance Due:							53.00
Invoice # 60412 Balance Due:							53.00

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 CLIENT PORTAL AT WWW.PAY.INSTAMED.COM/UHOCCEALTH. ALL
 OTHER BILLING INQUIRIES CAN BE EMAILED TO
OCCEALTHBILLING@UHHOSPITALS.ORG. THANK YOU!

Cut and return with payment



Payment is due 30 days from date of invoice.
 Please place invoice number **60412** on check

Please remit **53.00** to

UH Occupational Health
 P.O. Box 771944
 Detroit, MI 48277-1944