



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: 05/02/24

To: Elected Official, Department head, or Accounting Staff of Probate

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2024-00001146

Geauga Credit Union \$1275.60

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input type="checkbox"/> Other

Solution: No original signature on the voucher cover or invoice. _____

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Gauga County, Chardon, Ohio April 2, 2024
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of \$6,000.00 has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY Date: _____
Then and Now Certificate: _____
Warrant Received by: _____
Date: _____

SHIP TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDÉLL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	5/6/2024	\$ 1,275.60
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
04/02/2024		
1099 AMT.		

PURCHASE ORDER NO. 2024-00002439

GEAUGA CO. BOARD OF COMMISSIONERS:
SESSION _____
RESOLUTION _____
JOURNAL _____
PAGE _____
BUDGET APPROVAL - ENCUMB _____ VOUCHER _____

VENDOR I.D. NO. 1704

PURCHASED FROM:



INVOICE TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDÉLL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

Kimberly [Signature]
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	2080	TRAVEL - 2024 NCPJ Spring Conference 2080-008-00-902 - Travel 6,000.00 Airfare	6,000.0000	\$6,000.00
TOTAL DUE					\$6,000.00

Presented by Court as a
courtesy only,
NOT statutorily required
See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

FILED
COMMON PLEAS COURT

**IN THE COURT OF COMMON PLEAS
PROBATE DIVISION
GEAUGA COUNTY, OHIO**

2024 APR 30 PM 12:42

IN RE:) JUDGE TIMOTHY J. GRENDALL, OHIO
)
PROBATE COURT)
EXPENDITURES) **PROPER ADMINISTRATIVE ORDER**
GEAUGA CREDIT UNION) **2024-109**

Pursuant to R.C. 2303.201(E)(1), Administrative Order 2010-02 of this Court issued by Judge Henry (copy attached), and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$1,275.60 (One Thousand Two Hundred Seventy Five Dollars and Sixty Cents) from 2080-008-00-902 payable to GEAUGA CREDIT UNION, for 2024 NCPJ Spring Conference travel expenses, which the Probate Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.



TIMOTHY J. GRENDALL, JUDGE

kw 4/30/2024

CC: Fiscal Director

FILED
COMMON PLEAS COURT

IN THE COURT OF COMMON PLEAS
PROBATE DIVISION 2010 JUN 29 11:11:01
GEAUGA COUNTY, OHIO

PROBATE DIVISION
OFFICE
GEAUGA COUNTY, OHIO

In Re:
Establishment of Probate Court Special Projects Fund

ADMINISTRATIVE ORDER 2010-02

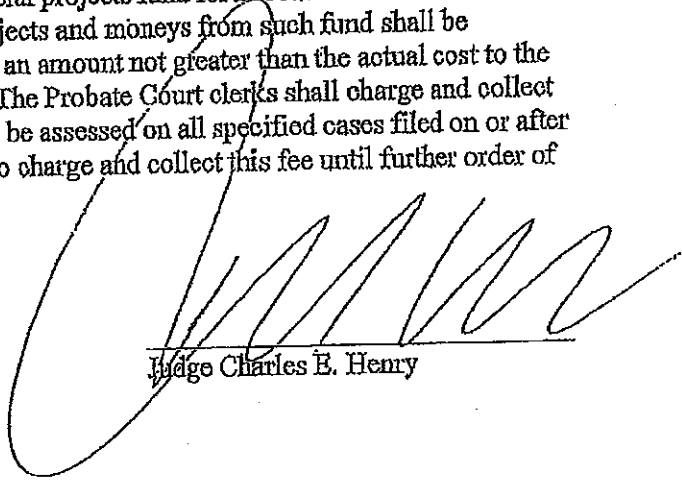
WHEREAS, the Court of Common Pleas, Probate Division, has determined that, for the efficient operation of the Court, additional funds are necessary for special projects of the Court, and

WHEREAS, the special projects shall include, but not be limited to, the acquisition of additional facilities or the rehabilitation of existing facilities, the acquisition of equipment, the hiring and training of staff, community service programs, mediation or alternative dispute resolution services, the employment of magistrates, the training and education of judges and magistrates, and other related services.

THEREFORE, pursuant to the authority granted in Ohio Revised Code Section 2303.201(E)(1), the Court hereby amends Rule 4 of the Local Rules of the Geauga County Court of Common Pleas, Probate Division, to encompass a new special projects fee in the sum of Fifteen Dollars (\$ 15.00) to be assessed on the filing of each estate, guardianship, trust, miscellaneous civil case, adoption, minor settlement, wrongful death case, name change, and marriage license.

All fees collected pursuant to this order shall be paid to the Geauga County Treasurer for deposit into a general special projects fund for Probate Court. The Court will allocate the funds to individual projects and moneys from such fund shall be disbursed upon an order of the Court in an amount not greater than the actual cost to the Court of any such determined project. The Probate Court clerks shall charge and collect this fee beginning on March 1, 2010, to be assessed on all specified cases filed on or after said date and the clerks shall continue to charge and collect this fee until further order of this Court.

IT IS SO ORDERED.


Judge Charles E. Henry

Travel Expense Request

Auditor's Number:

2024-2439Date: April 2, 2024Department: ProbateConvention, Meeting, Etc.: 2024 NCPJ Spring ConferenceLocation: Jacksonville, FL Reason: conferenceDates of Travel: May 7-11, 2024Dates of Event: May 7-10, 2024Employees Attending: Judge Timothy Grendell, Michael Hurst, David Welty, John Ralph (List Names)Account: 2080-008-00-902**Estimated Expenses:**

Hotel	<u>\$3,200.00</u> ✓
Food	_____
Mileage	<u>\$350.00</u> ✓
Registration	<u>\$2,000.00</u> ✓
Other	<u>\$450.00</u> ✓
Total	<u>\$6,000.00</u> ✓

Dept Head Approval: I affirm that this expense request is being submitted within the limits and provisions of the County Travel Policy.



Department Head Signature

3/27/2024

Date

AUDITOR'S CERTIFICATE OF FUNDS (ORC 5705.41D)
I hereby certify that the money required to meet the foregoing contract, agreement or obligation, in the sum of \$ 12,000.00 has been lawfully appropriated, authorized or directed for such purpose and is in the process of collection to the credit of the 2080-008-00-902 fund, free from any previous encumbrances.

By: 

Deputy Auditor

The Geauga County Board of Commissioners authorized the estimated expense for the above request in action by motion in their session on 4/2/2024 24-052, Journal No. 96.Original: Above Department
Copy: Auditor
Copy: Commissioner
Clerk, Geauga Co. Bd. of Commissioners**Actual Expenses:**

Hotel	_____	Departure Date	_____
Food	_____	Departure Time	_____
Mileage	<u>\$ 1,275.60</u>	am / pm	_____
Registration	_____	Return Date	_____
Other	_____	Return Time	_____
Total	<u>\$ 1,275.60</u>	am / pm	_____

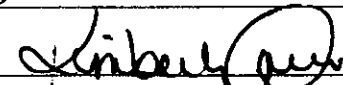
Original receipts must be attached to this statement. Any extraordinary expense must be explained on this form.

I hereby certify the actual expenses to be correct:

Signature: 

Title: _____

Office Manager

Approved by: Partial Payment Final Payment

Revised 08/20/08

Original and 2 copies required



GEAUGA PROBATE JUVENILE COURT

Account Number: #### #### #### 0162
Closing Date: 04/17/24
Credit Limit: \$6,000.00 Available Credit: \$4,761.00



1704

Account Inquiries



Customer Service:
(800) 322-8472

To Report a Card Lost or Stolen:
(727) 570-4881 LOCAL
(866) 604-0381 TOLL-FREE



Please Direct Written Inquiries to:
CUSTOMER SERVICE
PO BOX 30495
TAMPA, FL 33630



To view or pay your account on-line:
www.eZCardInfo.com

Account Summary

Table with 2 columns: Description, Amount. Rows include Previous Balance (\$425.86), Purchases (+1,275.60), Cash (+0.00), Balance Transfer (-0.00), Credits (-0.00), Payments (-463.00), Insurance (+0.00), Other Debits (+0.00), Finance Charges (+0.00), and NEW BALANCE (\$1,238.46).

Payment Information



Total Minimum Payment Due \$38.00
Payment Due Date 05/12/2024

Table with 2 columns: Description, Amount. Rows include Minimum Payment (\$38.00), Past Due Amount (\$0.00), and Over Limit / Fees (\$0.00).

Mail Payments to: GEAUGA CU - VISA PO BOX 4521 CAROL STREAM IL 60197-4521

Important News

- MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY!
SIMPLY GO TO WWW.EZCARDINFO.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE, AND EASY WITH EZCARDINFO. ENROLL TODAY!

Account Activity Since Your Last Statement

Table with 6 columns: Trans Date, Post Date, MCC Code, Reference Number, Description, Amount. Rows show Delta Air transactions and payment entries.

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW 3 DAYS FOR MAIL DELIVERY

GEAUGA CU
PO BOX 839
BURTON OH 44021 - 0839



Account Number
0162

Check box to indicate name/address change on back of this coupon []

AMOUNT OF PAYMENT ENCLOSED

Closing Date: 04/17/24
New Balance: \$1,238.46
Total Minimum Payment Due: \$38.00
Payment Due Date: 05/12/2024

\$ []

GEAUGA PROBATE JUVENILE COURT
231 MAIN ST.
2ND FLOOR
CHARDON OH 44024



MAKE CHECK PAYABLE TO:



GEAUGA CU - VISA
PO BOX 4521
CAROL STREAM IL 60197 - 4521



Account Number: #### ## 0162
Closing Date: 04/17/24
Credit Limit: \$6,000.00 Available Credit: \$4,761.00



12323

Account Activity Summary

	<i>Average Daily Balance</i>	<i>Periodic Rate</i>	<i>Corresponding Annual Percentage Rate ¹</i>	<i>Finance Charges</i>	<i>Effective Annual Percentage Rate</i>	<i>New Balance</i>
CURRENT						
Purchases	\$ 0.00	0.0000%	0.00%	\$ 0.00		
Cash	\$ 0.00	0.0000%	0.00%	\$ 0.00		
Fees/Interest Charge				\$ 0.00		
Total				\$ 0.00	0.00%	\$ 1,238.46
See reverse side for explanation of Interest Charge Method(ICM) Credit Purchases: G Cash Advance: A Days In Billing Cycle: 30						
¹ Your Annual Percentage Rate (APR) is the annual interest rate on your account.						
(V) = Variable Rate. If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.						
NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION AND BILLING RIGHTS SUMMARY						

Date of Purchase: Apr 04, 2024

Cleveland-Hopkins, OH ▶ Jacksonville, FL

Passenger Information

MICHAEL HURST
DAVID WELTY
JOHN ANDREW RALPH

Confirmation Number: **GMNDKY**
 Ticket Number: **0062224693825**
0062224693826
0062224693827

FLIGHT

Date and Flight	Status	Class	Seat/Cabin
CLE ▶ ATL Tue 07May2024 DL 2838	OPEN	X	34F
ATL ▶ JAX Tue 07May2024 DL 1353	OPEN	X	38A
JAX ▶ DTW Fri 10May2024 DL 2853	OPEN	X	24F
DTW ▶ CLE Fri 10May2024 DL 2329	OPEN	X	24E

DETAILED CHARGES

Air Transportation Charges

Base Fare:	\$349.76	USD
Taxes, Fees and Charges		
United States - September 11th Security Fee(Passenger Civil Aviation Security Service Fee) (AY)	\$11.20	USD
United States - Transportation Tax (US)	\$26.24	USD
United States - Passenger Facility Charge (XF)	\$18.00	USD
United States - Flight Segment Tax (ZP)	\$20.00	USD
Total Per Passenger:	\$425.20	USD
Total (3 Passengers)	\$1,275.60	USD

Paid with Visa ending 0162

KEY OF TERMS

# - Arrival date different than departure date	F - Food available for purchase
** - Check-in required	L - Lunch
***- Multiple meals	LV - Departs
*S\$ - Multiple seats	M - Movie
AR - Arrives	R - Refreshments, complimentary
B - Breakfast	S - Snack
C - Bagels / Beverages	T - Cold meal
D - Dinner	V - Snacks for sale

Check your flight information online at delta.com or call the Delta Flightline at 800.325.1999.

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You must be checked in and at the gate at least 15 minutes before your scheduled departure time for travel inside the United States.

You must be checked in and at the gate at least 45 minutes before your scheduled departure time for international travel.

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This ticket is non-refundable unless issued as a fully refundable fare. Any change to your itinerary may require payment of a change fee and increased fare. If you do not show up for any flight in your itinerary without notifying Delta or canceling/changing your flight prior to departure

All Preferred, Delta Comfort+™, First Class, Delta Premium Select, and Delta One seat purchases are non-refundable.

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- Claim restrictions including time periods within which you must file a claim or bring action against us.
- Our right to change terms of the contract.
- Check-in requirements and other rules established when we may refuse carriage.
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- Our policy on overbooking flights, and your rights if we deny you boarding due to an oversold flight.

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