

**BUDGET COMMISSION**

The Geauga County Budget Commission met in regular session on Monday, June 17, 2024 at 10:05 a.m. in the Auditor’s office at 215 Main Street, Chardon, Ohio. Present: Geauga County Auditor Charles E. Walder, Geauga County Prosecutor James Flaiz and Deputy Treasurer, Donna Borsi for Geauga County Treasurer C. P. Hitchcock.

Also Present: Chief Deputy Auditor Ron Leyde, Chief Deputy Manager of Fiscal, Real Estate, and Appraisal, Pam McMahan, and Deputy Auditors: Tammy Most and Kristen Sinatra.

Meeting Advertised: Special Meeting -Regular Business  
Virtual attendance was offered for public viewing.

**Prior Minutes**

Motion by Charles Walder, seconded by Donna Borsi, to approve the minutes of the June 3, 2024 - Regular session.

Voice vote: Two ayes. Motion carried.

**2024 Certificate Amendments**

**Bainbridge Township – Amendment #6**

Motion by Donna Borsi, seconded by Charles Walder, to amend the Bainbridge Township’s Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

**Special Revenue Funds**

Increase #2908 EPA 319 Grant Fund other source revenue 111,191.40, from 157,541.87 to 268,733.27.

New Special Revenue Funds Total:	\$19,308,668.24
<b>New 2024 Certificate Total:</b>	<b>\$28,052,380.01</b>

*\*Appropriation form GCA-006 dated 6/17/2024 does not exceed estimated revenue.*

Voice vote: Two ayes. Motion carried.

**South Russell Village – Amendment #6**

Motion by Charles Walder, seconded by Donna Borsi, to amend the South Russell Village Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

**General Fund**

Increase Transfer other source revenue 10,824, from 535,000.00 to 545,824.00.

**Special Revenue Fund**

Increase B08 Police/Safety Fund Other, other source revenue 150,000.00, from 116,500.00 to 266,500 and Transfer In other source revenue 33,000.00, from 1,175,000.00 to 1,208,000.00.

*Net Adjustment: \$ 183,000.00*

<i>New General Fund Total:</i>	<i>\$ 1,884,821.81</i>
<i>New Special Revenue Fund Total:</i>	<i>\$ 7,950,074.11</i>
<b>New 2024 Certificate Total:</b>	<b>\$11,652,525.92</b>

*\*Appropriation form GCA-006 dated 6/17/2024 do not exceed estimated revenue with exception: Manorbrook Fund (CP) unpaid advance from GF- FO is working to resolve within 12-month timeline.*

Voice vote: Two ayes. Motion carried.

**Prosecutor Flaiz joined the meeting at 10:14 a.m.**

**Montville Township – Amendment #4 - tabled**

Motion by James Flaiz, seconded by Donna Borsi, to table the Montville Township’s Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

**Capital Project Funds**

Increase (new) fund #4901 General Fund Reserve Fund other source revenue 40,000.00 from 0.00 to 40,000.00.

Increase (new) fund #4902 Road Reserve Fund other source revenue 165,000.00 from 0.00 to 165,000.00

<b><u>New Capital Project Funds Total:</u></b>	<b>\$ 205,000.00</b>
<b>New 2024 Certificate Total:</b>	<b>\$ 2,115,173.19</b>

*\*Appropriation form GCA-006 dated 6/17/24 does not exceed estimated revenue. Transfers were previously accounted for in resolution 2024-15 per Fiscal Officer.*

Voice vote: Three ayes. Motion carried.

**Montville Township Reserve Accounts - tabled**

Motion same as above by James Flaiz, seconded by Donna Borsi to table the creation of Reserve Account #(s) 4901 and 4902 by Montville Township as presented:

Montville Township submitted approved Resolutions #2024-20 & 2024-21 creating two (2) Reserve Account(s). Acknowledgement of approval will be noted in the minutes and form GCA-037 with the acknowledgement date will be sent to the taxing district. There will be additional pages added to the taxing district’s budget folder and hearing documents to assure the reserve accounts will be reviewed annually. Additionally, Montville Township may need to produce updated reports to support the cap amount should the Fund need to be adjusted.

Voice vote: Three ayes. Motion carried.

**Montville Twp con't**

The Budget Commission is looking for additional details regarding the General Fund reserve, maximum accumulated funds, and certain items included in the reserve study. The budget staff will send a message to the Fiscal Officer relaying the Budget Commission's questions.

**General Discussion:**

A draft 2025 budget hearing schedule was presented to the Budget Commission members to review and approve. If no changes are needed the Budget Staff will share with the local government, special districts, libraries, and parks.

Motion by Donna Borsi, seconded by Charles Walder to finalize the 2025 Budget Hearing schedule as follows:

Voice vote: Three ayes. Motion carried

<b><u>Monday, August 19, 2024</u></b>		<b><u>Tuesday, August 20, 2024</u></b>	
9:00am	Thompson Twp. & Thompson Park Bainbridge Twp. Troy Twp. Chardon Twp. Burton Twp. Montville Twp.	9:00am	Russell Park 1545 Chester Park Russell Citizens Park Geauga Library City of Chardon Burton Village Burton Library West Geauga Recreation District
10:00am	Claridon Twp Parkman Twp. Chester Twp. Hambden Twp. Munson Twp. Russell Twp.	9:45am	Middlefield Village & East Geauga Fire South Russell Village Geauga Park District Aquilla Village
<i>Lunch approximately: 12:15 p.m.</i>			
1:15pm	Newbury Twp Huntsburg Twp Middlefield Twp Auburn Twp Geauga Trumbull Solid Waste Geauga County		

**Public Comment:**

Sarah McGlone, of the Geauga League of Women Voters asked for copies of the revenue certifications from today's meeting.

Being no further business to conduct it was moved by Donna Borsi to adjourn the regular meeting at 10:29 a.m.

Respectfully submitted,



Charles E. Walder, Auditor  
Secretary/Budget Commission

