



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: 05/10/24

To: Elected Official, Department head, or Accounting Staff of **Juvenile Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2024-00001244

Heather Mountsier \$158.72

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: No original signature on the voucher or invoice.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon Ohio January 3, 2024
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of \$2,000.00 has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____ Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY	Date _____
Then and Now Certificate: _____	
Warrant Received by _____	
Date _____	

SHIP TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT - JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	5/13/2024	\$ 158.72 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
01/03/2024		
1099 AMT.		

PURCHASE ORDER NO. 2024-00001592 ✓

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION _____ RESOLUTION _____ JOURNAL _____ PAGE _____ BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
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VENDOR I.D. NO. 5267

PURCHASED FROM:

Heather Mountsier

INVOICE TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT - JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

Kimberly [Signature]
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	2005	TRAVEL - Travel 2005-007-55-902 - Travel 2,000.00 April 2024	2,000.0000	\$2,000.00
TOTAL DUE					\$2,000.00

RECEIVED
MAY 09 2024
Geauga County Auditor

**Presented by Court as a
courtesy only,
NOT statutorily required**
See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

FILED
IN COMMON PLEAS COURT

**IN THE COURT OF COMMON PLEAS
JUVENILE DIVISION
GEAUGA COUNTY, OHIO**

2024 MAY -9 AM 11:57

PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN RE:) JUDGE TIMOTHY J. GRENDALL
)
JUVENILE COURT)
EXPENDITURES) **PROPER ADMINISTRATIVE ORDER**
MOUNTSIER, HEATHER) **2024-152**

Pursuant to R.C. 5139.34(C)(3), 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$158.72 (One Hundred Fifty Eight Dollars and Seventy Two Cents) from 2005-007-55-902 payable to MOUNTSIER, HEATHER, for employee mileage reimbursement, which the Juvenile Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.



TIMOTHY J. GRENDALL, JUDGE K
5/9/2024

CC: Fiscal Director

Geauga County
Mileage/Miscellaneous Reimbursement Voucher
for ALL that follow IRS Standard Mileage

Print Form

Reset Form

PRINT EMPLOYEE NAME Heather Mountsier DEPARTMENT Juvenile Probation

DATE	ORIGIN	PURPOSE OF TRAVEL	DESTINATION	MILEAGE	MISC. AMOUNT
04/02/24	231 Main Street Chardon 44024	Chardon		1.80	
	Home Visit 23JT139	ROUNDTRIP			
04/02/24	231 Main Street Chardon 44024	Chagrin Falls, Chardon, Home		43.70	
	Home Visit 24JD024, Home Visit 24JD047, Home (less normal 12 mile commute)				
04/03/24	231 Main Street Chardon 44024	Gates Mills, Home		9.50	
	Home Visit 23JD237, Home (less normal 12 mile commute)				
04/09/24	231 Main Street Chardon 44024	Chardon, Home		5.50	
	Field Visit 23JD191, Home (less normal 12 mile commute)				
04/10/24	Home	Chagrin Falls, 231 Main Street Chardon 44024		14.20	
	School Visit 23JD231, Office (less normal 12 mile commute)				
04/12/24	231 Main Street Chardon 44024	Chardon, Chagrin Falls		33.60	
	Field Visit 22JU115, School Visit 24JD045, ROUNDTRIP				
04/12/24	231 Main Street Chardon 44024	Wickliffe		30.60	
	Home Visit 23JD074	ROUNDTRIP			
4/16/24	Home	Burton, 231 Main Street Chardon 44024		11.30	
	School Visit 24JD047, Office (less normal 12 mile commute)				
04/17/24	231 Main Street Chardon 44024	Chagrin Falls, Home		21.90	
	Home Visit 24JD024, Home (less normal 12 mile commute)				
04/23/24	Home	Chardon, 231 Main Street Chardon 44024		5.50	
	Field Visit 22JU115, Office (less normal 12 mile commute)				
				177.60	0.00

B
 Total Mileage Amount (A) X .670** = 118.99
 Total Reimbursement (B) + (C) = 118.99

158.72
 118.99
 RHL

TRAVELER'S CERTIFICATE
 I certify that the statements made hereon are true, that the mileage was actually driven on County Business, and that the expenses incurred were in accordance with state and county regulations. I also certify that I have liability insurance as required in ORC 4509.51.

ORIGINAL RECEIPTS MUST BE ATTACHED

Employee Signature: Beth Williams Date: 5/1/2024
 Department Head Signature: Beth Williams Date: 5/1/2024

*IRS .670 rate effective 01/01/2024
 Commissioners Approved 01/04/2024
 Revised 01/04/2024 RHL

