



**Auditor**  
**Charles E. Walder**  
*Chief Fiscal Officer*

Date: 05/23/24

To: Elected Official, Department head, or Accounting Staff of Juvenile Court

From: Auditor's Office Fiscal Department

**SUBJECT: Batch # 2024-00001343**

**Susan Ebersbacher \$24.12**

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input type="checkbox"/> Other

Solution: No original signature on the voucher cover or invoice. \_\_\_\_\_

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 \* Real Estate/ Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: [auditor@co.geauga.oh.us](mailto:auditor@co.geauga.oh.us)

**AUDITORS CERTIFICATION OF FUNDS  
O.R.C. 5705.41D**

Geauga County, Chardon, Ohio January 3 2024  
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement or obligation in the sum of \$2,500.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances

**CHARLES E. WALDER  
GEAUGA COUNTY AUDITOR**

by \_\_\_\_\_, Deputy Auditor  
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208  
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION  
STATE OF OHIO

FOR AUDITORS USE ONLY	Date _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date _____	

**SHIP TO:**  
GEAUGA COUNTY  
PROBATE / JUVENILE COURT -JUDGE GRENDALL  
231 MAIN STREET SUITE 2  
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	5/30/2024	24.12 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
01/03/2024		dr
1099 AMT.		cr

PURCHASE ORDER NO. 2024-00001448

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION _____ RESOLUTION _____ JOURNAL _____ PAGE _____ BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
--

VENDOR I.D. NO. 5598

PURCHASED FROM:



**INVOICE TO:**  
GEAUGA COUNTY  
PROBATE / JUVENILE COURT -JUDGE GRENDALL  
231 MAIN STREET SUITE 2  
CHARDON, OH 44024

*Kimberly [Signature]*  
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1 0000	Each	2051	Travel Expenses, Other - Travel 2051-007-00-902 - Travel 2,500 00  April - May 2024	2,500 0000	\$2,500 00
<b>TOTAL DUE</b>					<b>\$2,500.00</b>

**RECEIVED**  
MAY 22 2024  
Geauga County Auditor

Presented by Court as a  
courtesy only,  
NOT statutorily required  
See State ex rel. Grendell v. Walder,  
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS  
JUVENILE DIVISION  
GEAUGA COUNTY, OHIO

FILED  
IN COMMON PLEAS COURT

2024 MAY 22 AM 11:46

PROBATE-JUVENILE  
DIVISION  
GEAUGA COUNTY, OHIO

IN RE:

) JUDGE TIMOTHY J. GRENDALL

)

JUVENILE COURT

)

EXPENDITURES

) PROPER ADMINISTRATIVE ORDER

EBERSBACHER, SUSAN

) 2024-188

Pursuant to R.C. 5705.42, 2303.201(E)(1), 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$24.12 (Twenty Four Dollars and Twelve Cents) from 2051-007-00-902 payable to EBERSBACHER, SUSAN, for employee mileage reimbursement, which the Juvenile Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.



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TIMOTHY J. GRENDALL, JUDGE

CC: Fiscal Director

Geauga County

Mileage/Miscellaneous Reimbursement Voucher  
for ALL that follow IRS Standard Mileage

Print Form

Reset Form

PRINT EMPLOYEE NAME Susan Ebersbacher DEPARTMENT CASA

DATE	ORIGIN	PURPOSE OF TRAVEL	DESTINATION	MILEAGE	MISC. AMOUNT
4/3/24	470 Center St., Chardon OH	Hearing #1 roundtrip	Courthouse Annex, Chardon OH	3.00	
4/3/24	470 Center St., Chardon OH	Hearing #2 roundtrip	Courthouse Annex, Chardon OH	3.00	
4/5/24	470 Center St., Chardon OH	Hearing roundtrip	Courthouse Annex, Chardon OH	3.00	
4/9/24	470 Center St., Chardon OH	Hearing roundtrip	Courthouse Annex, Chardon OH	3.00	
4/15/24	470 Center St., Chardon OH	Hearing roundtrip	Courthouse Annex, Chardon OH	3.00	
4/17/24	470 Center St., Chardon OH	Hearing roundtrip	Courthouse Annex, Chardon OH	3.00	
4/22/24	470 Center St., Chardon OH	Hearing roundtrip	Courthouse Annex, Chardon OH	3.00	
4/24/24	470 Center St., Chardon OH	Hearing roundtrip	Courthouse Annex, Chardon OH	3.00	
5/2/24	470 Center St., Chardon OH	Hearing roundtrip	Courthouse Annex, Chardon OH	3.00	
5/7/24	470 Center St., Chardon OH	Hearing roundtrip	Courthouse Annex, Chardon OH	3.00	
Co A				30.00	0.00
				(A) X .670**	20.10
				(B) + (C)	20.10

Handwritten notes: *12/12/24*, *total 30.00*

TRAVELER'S CERTIFICATE

I certify that the statements made hereon are true, that the mileage was actually driven on County Business, and that the expenses incurred were in accordance with state and county regulations. I also certify that I have liability insurance as required in ORC 4509.51.

ORIGINAL RECEIPTS MUST BE ATTACHED

\*\* IRS .670 rate effective 01/01/2024  
Commissioners Approved 01/04/2024

Employee Signature: *Susan Ebersbacher* Date: *5/7/24*

Department Head Signature: *[Signature]*

Revised 01/04/2024 RHL

**Geauga County**  
**Mileage/Miscellaneous Reimbursement Voucher**  
**for ALL that follow IRS Standard Mileage**

Print Form

Reset Form

PRINT EMPLOYEE NAME Susan Ebersbacher DEPARTMENT CASA

DATE	ORIGIN	PURPOSE OF TRAVEL	DESTINATION	MILEAGE	MISC. AMOUNT
5/8/24	470 Center St Chardon OH	Hearing roundtrip	Courthouse Annex Chardon OH	3.00	
5/9/24	470 Center St Chardon OH	Hearing roundtrip	Courthouse Annex Chardon OH	3.00	
Co A				<b>6.00</b>	<b>0.00</b>
Total Mileage Amount (A) X .670**					<b>4.02</b>
Total Reimbursement (B) + (C)					<b>4.02</b>

**TRAVELER'S CERTIFICATE**

I certify that the statements made hereon are true, that the mileage was actually driven on County Business, and that the expenses incurred were in accordance with state and county regulations. I also certify that I have liability insurance as required in ORC 4509.51.

Employee Signature: Susan Ebersbacher Date: 5/10/24

Department Head Signature: Mayabe Thomas Date: 5/10/24

ORIGINAL RECEIPTS MUST BE ATTACHED

Revised 01/04/2024 RHL

Commissioners Approved 01/04/2024

.670 rate effective 01/01/2024