



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: 06/06/24

To: Elected Official, Department head, or Accounting Staff of **Juvenile Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2024-00001462

Stephanie Voss \$214.20

| | |
|--|---|
| <input type="checkbox"/> Dept. Head Signature Missing on Cover | <input type="checkbox"/> Incorrect Vendor Numbers (s) |
| <input type="checkbox"/> Incorrect Account Number | <input type="checkbox"/> Incorrect/No Encumbrance No. |
| <input type="checkbox"/> Incorrect Remit Address | <input type="checkbox"/> Incorrect Voucher Amount |
| <input type="checkbox"/> Insufficient Cash Balance Available | <input type="checkbox"/> Incorrect G/L Date |
| <input type="checkbox"/> Batch not Approved in New World | <input type="checkbox"/> Expense Precede Encumbrance |
| <input type="checkbox"/> Insufficient Balance Available on PO | <input type="checkbox"/> Remit Copy Missing |
| <input type="checkbox"/> Missing Original Invoice/Supporting Documents | <input type="checkbox"/> Due Date Deadline Missed |
| <input type="checkbox"/> Missing "OK to Pay" Initials/Signature | <input checked="" type="checkbox"/> Other |

Solution: No original signature on the voucher cover or invoice.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

**AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D**

Geauga County, Chardon Ohio January 3 2024
I HEREBY CERTIFY that the money required to meet the foregoing contract agreement, or obligation in the sum of \$2,000.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances

**CHARLES E. WALDER
GEAUGA COUNTY AUDITOR**

by _____ Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

| | |
|---------------------------------|------------|
| FOR AUDITORS USE ONLY | Date _____ |
| Then and Now Certificate: _____ | |
| Warrant Received by _____ | |
| Date _____ | |

SHIP TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

| | | |
|-------------|--------------|----------------|
| WARRANT NO. | VOUCHER DATE | VOUCHER AMOUNT |
| | 6/10/2024 | \$ 214.20 ✓ |
| P.O. DATE | ADJUSTMENT | ACCOUNT NO. |
| 01/03/2024 | | |
| 1099 AMT. | | |

PURCHASE ORDER NO. 2024-00001592 ✓

| |
|--|
| GEAUGA CO. BOARD OF COMMISSIONERS: SESSION _____ RESOLUTION _____ JOURNAL _____ PAGE _____ BUDGET APPROVAL - ENCUMB _____ VOUCHER _____ |
|--|

VENDOR I.D. NO. 28451

PURCHASED FROM:

Stephanie Voss

INVOICE TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

Kimberly
DEPARTMENT HEAD SIGNATURE

| QUANTITY | UNIT | FUND | DESCRIPTION | UNIT COST | TOTAL COST |
|------------------|------|------|--|------------|-------------------|
| 1.0000 | Each | 2005 | TRAVEL - Travel 2005-007-55-902 - Travel 2,000.00 May 2024 | 2,000.0000 | \$2,000.00 |
| TOTAL DUE | | | | | \$2,000.00 |

RECEIVED
JUN 06 2024
Geauga County Auditor

**Presented by Court as a
courtesy only,
NOT statutorily required**
See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS
JUVENILE DIVISION
GEAUGA COUNTY, OHIO

FILED
IN COMMON PLEAS COURT

2024 JUN -6 AM 10:44

PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN RE:) JUDGE TIMOTHY J. GRENDALL
JUVENILE COURT)
EXPENDITURES)
VOSS , STEPHANIE) PROPER ADMINISTRATIVE ORDER
2024-201

Pursuant to R.C. 5139.34(C)(3), 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$214.20 (Two Hundred Fourteen Dollars and Twenty Cents) from 2005-007-55-902 payable to VOSS , STEPHANIE, for employee mileage reimbursement, which the Juvenile Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), “if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest.”

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed “Live”.

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE

CC: Fiscal Director

Geauga County
Mileage/Miscellaneous Reimbursement Voucher
for ALL that follow IRS Standard Mileage

PRINT EMPLOYEE NAME Stephanie Voss DEPARTMENT Juvenile Probation

| DATE | ORIGIN | PURPOSE OF TRAVEL | DESTINATION | MILEAGE | MISC. AMOUNT |
|-----------------------------------|---|-------------------|---|----------|------------------|
| 5/7/24 | 231 main st chardon school appt and return ✓ | | 23JD239 Burton | 18.80 ✓ | |
| 5/7/24 | 231 main st chardon agency and home appts to home minus commute (17.2) ✓ | | 24JD26/24JD41 Chardon/24JD46 Middlefield/5Russell | 43.40 ✓ | |
| 5/20/24 | 231 main st chardon home appt to home minus commute (17.2) ✓ | | 24JD46 Middlefield | 28.00 ✓ | |
| 5/22/24 | 231 main st chardon agency appt to home minus commute (17.2) | | 23JD122 Sandusky | 165.10 ✓ | |
| 5/23/24 | home-S.Russell home to field appt to office minus commute (17.2) | | 24JD58 Bainbridge/Chardon | 7.20 ✓ | |
| 5/23/24 | 231 main st chardon home appt and return | | 24JD41 Chardon | 13.40 ✓ | |
| 5/28/24 | 231 main st chardon home appt and return ✓ | | 23JD195 Painesville | 16.90 ✓ | |
| 5/30/24 | 231 main st chardon agency and home appt and return ✓ | | 24JD6 Chardon/24JD18 Newbury | 23.10 ✓ | |
| 5/9/24 | 231 main st chardon home appt to home minus commute (17.2) ✓ | | 23JD195 Chardon /S.Russell | 3.80 ✓ | |
| Column Totals A | | | | 319.70 ✓ | |
| Total Mileage Amount (A) X .670** | | | | | \$ 214.20 |
| Total Reimbursement (B) + (C) | | | | | \$ 214.20 |

TRAVELER'S CERTIFICATE

I certify that the statements made hereon are true, that the mileage was actually driven on County Business, and that the expenses incurred were in accordance with state and county regulations. I also certify that I have liability insurance as required in ORC 4509.51.

Employee Signature [Signature] Date 6/3/24
 Department Head Signature Beth Williams Date 6/3/24
 ORIGINAL RECEIPTS MUST BE ATTACHED