



**Auditor**  
**Charles E. Walder**  
*Chief Fiscal Officer*

**Return Voucher Form**

Date: **06/06/24**

To: Elected Official, Department head, or Accounting Staff of **Juvenile Court**

From: Auditor's Office Fiscal Department

**SUBJECT: Batch # 2024-00001462**

**Charlene Wolff \$41.54**

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: No original signature on the voucher cover or invoice.

**Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293**

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 \* Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: [auditor@co.geauga.oh.us](mailto:auditor@co.geauga.oh.us)

**AUDITORS CERTIFICATION OF FUNDS**  
O.R.C. 5705.41D

Geauga County, Chardon, Ohio January 3, 2024  
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of

\$2,500.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances

**CHARLES E. WALDER**  
GEAUGA COUNTY AUDITOR

by \_\_\_\_\_, Deputy Auditor  
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208  
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION  
STATE OF OHIO

FOR AUDITORS USE ONLY	Date _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

**SHIP TO:**  
GEAUGA COUNTY  
PROBATE / JUVENILE COURT - JUDGE GRENDELL  
231 MAIN STREET SUITE 2  
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	6/10/2024	41.54 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
01/03/2024		dr
1099 AMT.		cr

PURCHASE ORDER NO. 2024-00001448 ✓

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION _____ RESOLUTION _____ JOURNAL _____ PAGE _____ BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
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VENDOR I.D. NO. 54616

**PURCHASED FROM:**

Charlene Wolff

**INVOICE TO:**  
GEAUGA COUNTY  
PROBATE / JUVENILE COURT - JUDGE GRENDELL  
231 MAIN STREET SUITE 2  
CHARDON, OH 44024

*Kimberly [Signature]*  
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	2051	Travel Expenses, Other - Travel 2051-007-00-902 - Travel 2,500.00	2,500.0000	\$2,500.00
			May 2024		
				<b>TOTAL DUE</b>	<b>\$2,500.00</b>

**RECEIVED**  
JUN 06 2024  
Geauga County Auditor

**Presented by Court as a  
courtesy only,  
NOT statutorily required**

See State ex rel. Grendell v. Walder,  
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS  
JUVENILE DIVISION  
GEAUGA COUNTY, OHIO

FILED  
IN COMMON PLEAS COURT

2024 JUN -6 AM 10:44

PROBATE-JUVENILE  
DIVISION  
GEAUGA COUNTY, OHIO

IN RE:  
  
JUVENILE COURT  
EXPENDITURES  
WOLFF , CHARLENE

) JUDGE TIMOTHY J. GRENDALL  
)  
)  
) PROPER ADMINISTRATIVE ORDER  
) 2024-198

Pursuant to R.C. 5705.42, 2303.201(E)(1), 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$41.54 (Forty One Dollars and Fifty Four Cents) from 2051-007-00-902 payable to WOLFF , CHARLENE, for employee mileage reimbursement, which the Juvenile Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.

  
TIMOTHY J. GRENDALL, JUDGE

CC: Fiscal Director

**Geauga County  
Mileage/Miscellaneous Reimbursement Voucher  
for ALL that follow IRS Standard Mileage**

Print Form

Reset Form

PRINT EMPLOYEE NAME Charlene Wolff DEPARTMENT Juvenile Court-CASA

DATE	ORIGIN	PURPOSE OF TRAVEL	DESTINATION	MILEAGE	MISC. AMOUNT
5/1/24	470 Center St., Chardon, OH 44024	Courthouse Annex, Chardon, OH 44024	Courthouse Annex, Chardon, OH 44024	3.00	
5/6/24	470 Center St., Chardon, OH 44024	Courthouse Annex, Chardon, OH 44024	Courthouse Annex, Chardon, OH 44024	3.00	
5/8/24	470 Center St., Chardon, OH 44024	Courthouse Annex, Chardon, OH 44024	Courthouse Annex, Chardon, OH 44024	3.00	
5/13/24	470 Center St., Chardon, OH 44024	Courthouse Annex, Chardon, OH 44024	Courthouse Annex, Chardon, OH 44024	3.00	
5/14/24	470 Center St., Chardon, OH 44024	Home visit, round trip	21PN122 Chardon, OH 44024	3.00	
5/15/24	470 Center St., Chardon, OH 44024	Courthouse Annex, Chardon, OH 44024	Courthouse Annex, Chardon, OH 44024	3.00	
5/16/24	470 Center St., Chardon, OH 44024	Courthouse Annex, Chardon, OH 44024	Courthouse Annex, Chardon, OH 44024	3.00	
5/16/24	470 Center St., Chardon, OH 44024	Courthouse Annex, Chardon, OH 44024	Courthouse Annex, Chardon, OH 44024	3.00	
5/20/24	470 Center St., Chardon, OH 44024	Meeting with CASA, round trip	12611 Ravenwood Dr., Chardon, OH 44024	14.00	
5/20/24	470 Center St., Chardon, OH 44024	Courthouse Annex, Chardon, OH 44024	Courthouse Annex, Chardon, OH 44024	3.00	
Column Totals				A	41.00
Total Mileage Amount				(A) X .670**	\$ 27.47
Total Reimbursement				(B) + (C)	\$ 27.47

**TRAVELER'S CERTIFICATE**

I certify that the statements made hereon are true, that the mileage was actually driven on County Business, and that the expenses incurred were in accordance with state and county regulations. I also certify that I have liability insurance as required in ORC 4509.51.

Charlene Wolff 5/30/24 \_\_\_\_\_ Date  
Employee Signature

McMurray Kimberly \_\_\_\_\_  
Department Head Signature

**ORIGINAL RECEIPTS MUST BE ATTACHED**

\*\* IRS .670 rate effective 01/01/2024  
Commissioners Approved 01/04/2024  
Revised 01/04/2024 RHL

PS-444  
B  
C

